



# MAHARAJA BIR BIKRAM UNIVERSITY

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No. F.15(5)/MBBU/Academic/2017/2942-51

March 24, 2020

## MEMORANDUM

In compliance with the Order of the Chief Secretary, Government of Tripura declaring lockdown vide Order No.F.2(1)/CS/GA(P&T)/2020 dated March 24, 2020, the following further precautionary measures are hereby taken by the MBB University in order to ensure safety of faculty members, officers, non-teaching staff and guest teachers of the University:

- i. All faculties, officers, non-teaching staff and guest teachers of the MBB University are hereby permitted and advised to work from home w.e.f. **2:00 PM of March 24, 2020 to March 31, 2020** in order to ensure safety of all.
- ii. All faculty members of the University shall utilise this period to develop on-line content, on-line-teaching and on-line evaluation and undertake other academic & research activities. The process of e-teaching, learning and evaluation developed by the faculty members for the PG students of the University will be continued in the digital platform during this period.
- iii. All faculty members, officers, non-teaching staff and guest teachers of the University may be contacted at any time to attend the University in case of urgency.
- iv. All employees of MBB University are requested to follow the MBB University Website and Whatsapp Group of employees of the University for updated information and instructions.

If any employee of the MBB University needs to leave station he/she must seek prior approval of the authority of the MBB University.

However, the essential services of MBB University will work with the skeleton staff during lockdown.

This issues with the approval of the Vice-Chancellor, MBB University.

  
(Dr. Sumanta Chakrabarti)  
Registrar

### Copy to:

1. The P.A. to the Vice-Chancellor, MBB University, Agartala.
2. The Controller of Examinations, MBB University, Agartala.
3. The Director (In-charge), College Development Council, MBB University, Agartala.
4. The HoDs/In-charges, Departments of Applied Mathematics, English, Public Administration and Library & Information Science, MBB University, Agartala.
5. The D.D.O., MBB University, Agartala.
6. All Faculty Members, MBB University, Agartala.
7. The Assistant Controller of Examinations, MBB University, Agartala with a request to upload the Memorandum in University Website.
8. All Staff, MBB University, Agartala.
9. Notice Boards, Academic and Administrative Blocks, MBB University, Agartala.
10. Guard File of this Office.

  
Registrar