



# MAHARAJA BIR BIKRAM UNIVERSITY

Agartala, Tripura

P.O.: Agartala College- 799 004

Dial : ( 0381 ) 251 2250, 251 2252, 251 2254

Email: [mbbuniversityagt@gmail.com](mailto:mbbuniversityagt@gmail.com)

## Annual Performance Assessment Report (APAR)

### PART-I

(To be filled up by the Teacher)

Assessment Year		
1.	Name	
2.	Designation	
3.	Pay Scale	
4.	Address, Phone No. and Email ID	
5.	Grade/Cell	
6.	Date of joining in MBB University	
7.	Date of appointment of present post	
8.	Qualifications	
9.	Status of the service (Confirmed /on probation)	
10.	If confirmed, date of confirmation	
11.	Additional qualification acquired during the year, if any	
12.	<b>Activity:</b> Teaching (Number of classes taught / total classes assigned) x 100% (Classes taught includes session on tutorials, lab and other teaching related activities) <b>Grading Criteria:</b> 80% and above- Good Below 80% but 70% & above- Satisfactory Less than 70%- Not satisfactory	
Sl. No.	<b>Activity</b>	<b>Self-Appraisal</b>
12 (a)	Number of theory / tutorial / practical class assigned during the year	
12 (b)	Number of theory / tutorial / practical taught during the year	
12 (c)	Percentage of actual theory / tutorial / practical classes taught out of classes assigned	
12 (d)	Punctuality and regularity in taking classes	
13	<b>Activity:</b> Involvement in the University students related activities / research activities. Attach separate sheet as ANNEXURE, if necessary. (Number of activities can be within or across the broad categories of activities)	
13 (a)	Administrative responsibilities such as Head / Chairperson / Dean / Director / Coordinator / Warden etc. (Attach separate sheet, if necessary)	



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13 (b)	Examination and evaluation duties assigned by the College / University or attending the examination paper evaluation. (Attach separate sheet, if necessary)	
13 (c)	Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural sports, NCC, NSS and community services. (Attach separate sheet, if necessary)	
13 (d)	i. Organizing seminar / conferences / workshops, other College / University activities (Attach separate sheet, if necessary)	
	ii. Participation in National / International Conference / Seminars / Workshops. (Attach separate sheet, if necessary)	
13 (e)	Active involvement in guiding Ph.D. students (with evidence) (Attach separate sheet, if necessary)	
13 (f)	Details of minor or major research project(s) sponsored by national or international agencies (Attach separate sheet, if necessary)	
13 (g)	Single or joint publication(s) in peer reviewed or UGC list of Journals (Attach separate sheet, if necessary)	

Any other relevant information:

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.....

.....

Signature: .....

Name of the Teacher: .....

Designation: .....

Department: .....

Note:

- 1) Please get the format retyped in case the space provided is not adequate.
- 2) Please attach the documentary evidence to support your claim where necessary.
- 3) Please one copy of this in your records.



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## Part- II

(Detailed Assessment by the Reporting Officer)

APAR Year:

Name (Teacher) : .....

Designation : .....

Date of Appointment : .....

1.	<b>Activity:</b> Teaching (Number of classes taught/ total classes assigned)x100% (Classes taught includes sessions on tutorials, lab and other teaching related activities) <b>Grading Criteria:</b> 80% & above- Good Below 80% but 70% & above- Satisfactory. Less than 70%- Not satisfactory	
<b>Sr. No.</b>	<b>Activity</b>	<b>Grading (as per the criteria prescribed in UGC Regulations, 2018)</b>
1(a)	Number of theory/ tutorial/ practical classes assigned during the year	
1(b)	Number of theory/ tutorial/ practical classes taught during the year	
1(c)	Percentage of actual theory/ tutorial/ practical classes taught out of classes assigned	
1(d)	Punctuality and regularity in taking classes	
2.	<b>Activity:</b> Involvement in the University students related activities/ research activities <b>Grading Criteria:</b> Good – Involved in at least 3 activities Satisfactory – 1-2 activities Not-satisfactory - Not involved/undertaken any of the activities Note: Number of activities can be within or across the broad categories of activities.	
2(a)	Administrative responsibilities such as head, Chairperson/ Dean/ Director/ Coordinator, Warden etc.	
2(b)	Examination and evaluation duties assigned by the college/ University or attending the examination paper evaluation.	
2(c)	Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	
2(d)	i) Organizing seminars/ conferences/ workshops, other college/university activities. ii) Participation in National/ International Conference/ Seminars/ Workshops.	



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2(e)	Active involvement in guiding Ph.D. students (with Evidence).	
2(f)	Details of minor or major research project(s) sponsored by national or international agencies.	
2(g)	Single or joint publication(s) in peer reviewed or UGC list of Journals. (Attach separate sheet, if necessary)	
<b>Observations of the Reporting Officer on the Following Points:</b>		
3.	Decision-making ability	
4.	Planning Ability	
5.	Involvement and Dedication	
6.	Conduct of the Teacher	
7.	Integrity of the Teacher	

Overall Grading: .....

**Note: The Reporting Officer is required to award the overall grading in accordance with UGC Regulations, 2018 which provides as under:**

**Good:** Good in teaching and satisfactory or good in activity as Sl. 2

**Or**

**Satisfactory:** Satisfactory in teaching and good or satisfactory in activity at Sl. 2.

**Not Satisfactory:** If neither 'Good' or 'Satisfactory' in overall grading.

For more details, the Reporting Officer(s) may refer the necessary guidelines provided in Appendix-II (Table-I) of UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and College and Measures for the Maintenance of Standards in Higher Education, 2018.

Signature: .....

Name: .....

Date of appointment as Dean/ Head: .....

Date and Seal of Reporting Officer

Note:

1. Opinion/ remarks be such that it be sustained with valid reasons.
2. Retain one copy with you.



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**Part- III**

**(Remarks of the Reviewing Officer)**

**APAR Year:**

Name of the Teacher : .....

Designation : .....

Date of Appointment : .....

1. Specific remarks on the assessment of the Reporting officer: .....

2. Adverse Remarks, if any, at items in the self-appraisal and or comments of Reporting officer:

.....

3. Grading Level on the basis of performance and conduct of the Faculty member (Good/ Satisfactory/ Not Satisfactory):

.....

4. Any other remarks:

.....  
.....

Signature: .....

Name: .....

Date of appointment as Dean: .....

Date and Seal of Reviewing Officer

**Note:**

1. Opinion/ remarks be such that it be sustained with valid reasons.
2. Regain one copy with you.

Signature of the Vice Chancellor, MBB University



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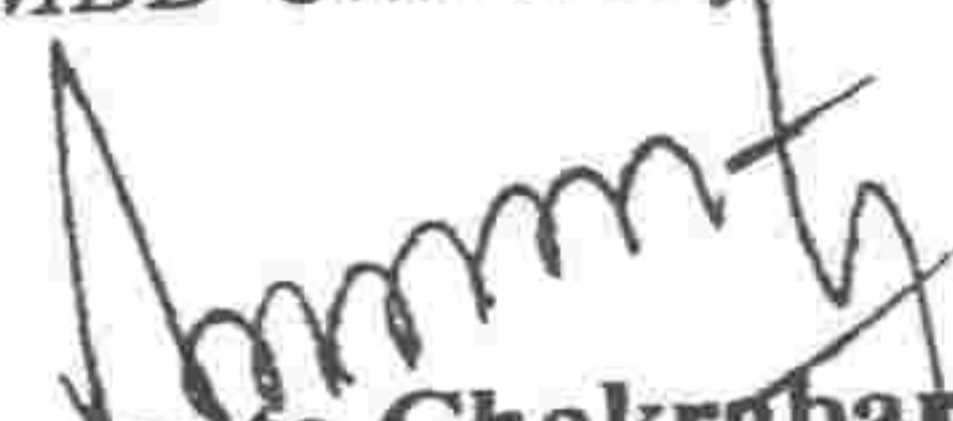
March 06, 2023

No.F.2(9)/MBBU/Estt/ACR/2018/ 8541-54

**MEMORANDUM**

In accordance with the decision of the MBB University Council in its 31<sup>st</sup> meeting held on November 30, 2021 and the Memorandum issued vide No.F.2(9)/MBBU/Estt/ACR/2018/1031-43 dated June 06, 2022, all regular faculties, officers and staff of MBB University are requested to submit APAR and ACR formats for the financial year 2022-23 by March 31, 2023 in the prescribed formats viz. (i) Annual Performance Appraisal Report (APAR) Format for Faculties, (ii) Annual Confidential Report (ACR) Format for Officers and (iii) Annual Confidential Report (ACR) Format for other Non-Teaching Employees of MBB University to assess the performance of employees of the University annually.

*By Order of the MBB University Council.*

  
(Dr. Sumanta Chakrabarti)  
Registrar 06/03/2023

**Encl.:** (i) APAR Format for Faculties.  
(ii) ACR Format for Officers.  
(iii) ACR Format for other Non-Teaching Employees.

**Copy to:**

1. The P.A. to the Vice-Chancellor, MBB University, Agartala.
2. The Controller of Examinations, MBB University, Agartala.
3. The Director (In-charge), College Development Council, MBB University, Agartala.
4. The Coordinator, IQAC, MBB University, Agartala.
5. The DDO, MBB University, Agartala.
6. The HoDs/In-charges, Departments of English, Mathematics, Political Science and Library & Information Science, MBB University, Agartala.
7. The Coordinator, IMD Courses, MBB University, Agartala.
8. The Coordinator, Department of History, MBB University, Agartala.
9. The Coordinator, Diploma Courses, MBB University, Agartala.
10. All Faculties, MBB University, Agartala.
11. All Staff, MBB University, Agartala.
12. The Assistant Controller of Examinations, MBB University, Agartala with a request to upload the Memorandum in the University Website.
13. Notice Boards, Academic & Administrative Blocks, MBB University, Agartala.
14. Guard File of this Office.



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No.F.3(11)/MBBU/PF/2017/456-60

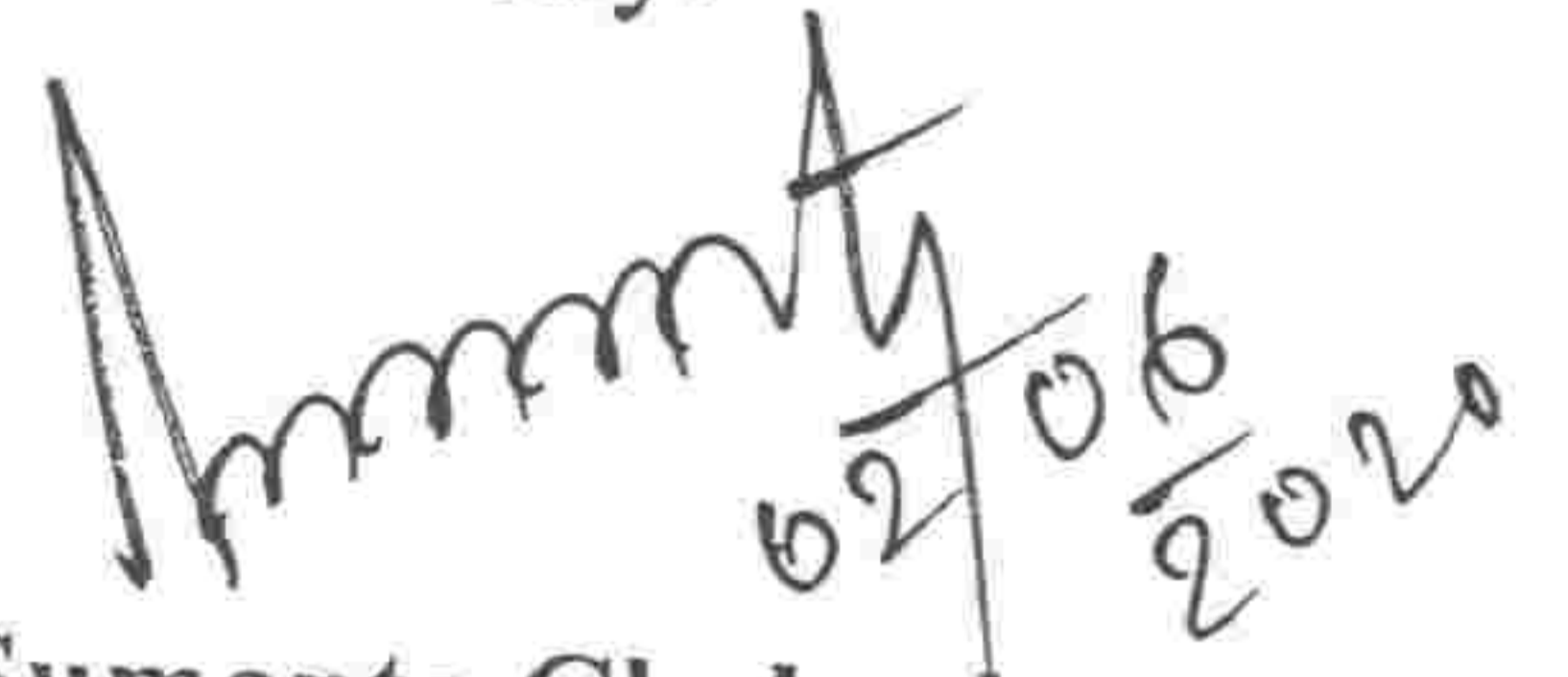
June 02, 2020

## OFFICE ORDER

**Subject :** Sanction of Child Care Leave (C.C.L.) in favour of Dr. Jhuma Majumder, Assistant Professor, Department of English of MBB University, Agartala.

30 (Thirty) days Child Care Leave (C.C.L.) w.e.f. June 23, 2020 to July 22, 2020 is hereby granted in favour of Dr. Jhuma Majumder, Assistant Professor, Department of English for rearing and feeding of her infant child in continuation to her Maternity leave w.e.f. December 26, 2019 to June 22, 2020 sanctioned vide No.F.3(11)/MBBU/PF/2133-37 dated January 17, 2020.

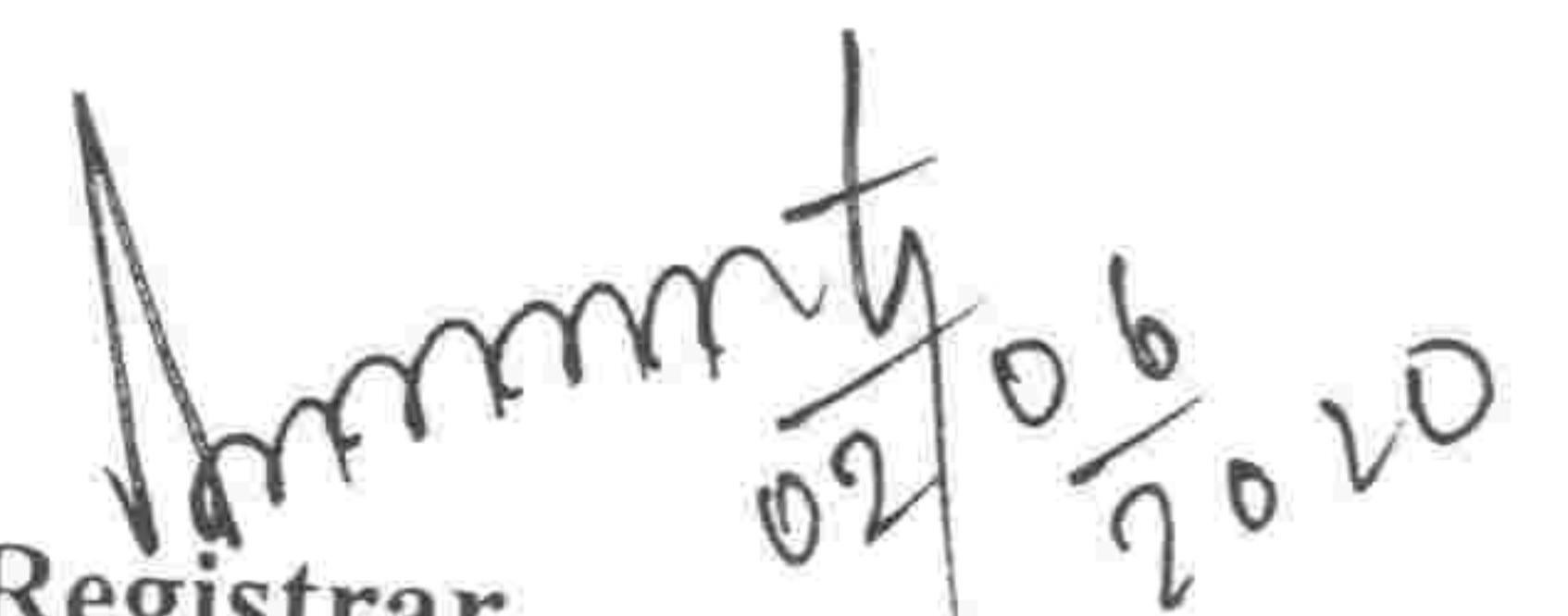
This issues with the approval of the Vice-Chancellor, MBB University.

  
(Dr. Sumanta Chakrabarti)  
Registrar

To  
Dr. Jhuma Majumder,  
Assistant Professor  
Department of English  
MBB University, Agartala

### Copy to:

1. The PA to the Vice-Chancellor, MBB University, Agartala.
2. The DDO, MBB University, Agartala, Tripura.
3. The In-Charge, Department of English, MBB University, Agartala.
4. Guard File of this Office.

  
Registrar



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No.F.3(9)/MBBU/PF/2017/4157-60

December 09, 2021

**OFFICE ORDER**

**Subject:** Sanction of Commuted Leave on medical ground in favour of Dr. Antiarbum Ranglong, Assistant Professor, Department of Political Science, MBB University, Agartala.

**08 (Eight) days Commuted Leave on Medical Ground** w.e.f. October 30, 2021 to November 06, 2021 suffixing November 07, 2021 being holiday is hereby granted in favour of Dr. Antiarbum Ranglong, Assistant Professor, Department of Political Science, MBB University for his illness (Acute Appendicitis).

Dr. Antiarbum Ranglong, Assistant Professor has been credited 160 (One hundred sixty) days Half Pay Leave (HPL) in his account and after availing of the said leave period and after availing of the said leave period, 144 (One hundred forty four) days Half Pay Leave is due in his credit.

  
(Dr. Sumanta Chakrabarti) 09/12/2021  
Registrar

To

✓ Dr. Antiarbum Ranglong,  
Assistant Professor  
Department of Political Science  
MBB University, Agartala

Copy to:

1. The PA to the Vice-Chancellor, MBB University, Agartala, Tripura.
2. The D. D.O, MBB University, Agartala, Tripura.
3. Guard File of this office.





Maharaja Bir Bikram University  
Agartala, Tripura- 799 004.

**APPLICATION FOR LEAVE  
(FOR TEACHERS / OFFICERS)**

(To be forwarded through Head of the Department/ Section-in-Charge)

Date: 12/09/18

Name of the Applicant (in full) Dr Anindabum Ranjha

Department / Section Public Administration

Nature of leave desired EL/ CL/ HPL/Others Duty Leave

No. of day(s) 20 on/ from 24th Sept '18 to 14th Oct '18 (Duty Leave)  
21st Sept '18 to 28th Oct '18 (Station Leave)

Reasons etc. To participate in the Refresher course at NBHU, Shillong

(\* Maternity leave/Paternity leave/Leave of absence on duty/Leave on deputation/Compensatory leave/Special disability leave/ Leave without pay)

Leave Address (If other than recorded address) HRDC, NBHU Shillong, till 14th October '18, and 4B (Flat No.) Gyan Ashram Apartment, Ujan Bazar Guwahati, Assam from 15th Oct. 2018 to 28th Oct. 2018. Ph-940198330.

Anindabum Ranjha  
(Signature of Applicant & Designation)  
Assistant Professor

Office Note					
Leave at Credit	EL	CL	HPL	Others	APPROVED/ NOT APPROVED
Leave last taken on					

OFFICE SUPERINTENDENT

VICE-CHANCELLOR



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Any other relevant information:

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Signature: .....

Name of the Teacher: .....

Designation: .....

Department: .....

Note:

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## Annual Performance Assessment Report (APAR)

### PART-I

(To be filled up by the Teacher)

Assessment Year		
1.	Name	
2.	Designation	
3.	Pay Scale	
4.	Address, Phone No. and Email ID	
5.	Grade/Cell	
6.	Date of joining in MBB University	
7.	Date of appointment of present post	
8.	Qualifications	
9.	Status of the service (Confirmed /on probation)	
10.	If confirmed, date of confirmation	
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Sl. No.	<b>Activity</b>	<b>Self-Appraisal</b>
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<b>Observations of the Reporting Officer on the Following Points:</b>		
3.	Decision-making ability	
4.	Planning Ability	
5.	Involvement and Dedication	
6.	Conduct of the Teacher	
7.	Integrity of the Teacher	

Overall Grading: .....

**Note: The Reporting Officer is required to award the overall grading in accordance with UGC Regulations, 2018 which provides as under:**

**Good:** Good in teaching and satisfactory or good in activity as Sl. 2

**Or**

**Satisfactory:** Satisfactory in teaching and good or satisfactory in activity at Sl. 2.

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Signature: .....

Name: .....

Date of appointment as Dean/ Head: .....

Date and Seal of Reporting Officer

Note:

1. Opinion/ remarks be such that it be sustained with valid reasons.
2. Retain one copy with you.



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## Part- II

(Detailed Assessment by the Reporting Officer)

APAR Year:

Name (Teacher) : .....

Designation : .....

Date of Appointment : .....

Sr. No.	Activity	Grading (as per the criteria prescribed in UGC Regulations, 2018)
1.	<b>Activity:</b> Teaching (Number of classes taught/ total classes assigned)x100% (Classes taught includes sessions on tutorials, lab and other teaching related activities) <b>Grading Criteria:</b> 80% & above- Good Below 80% but 70% & above- Satisfactory. Less than 70%- Not satisfactory	
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**Part- III**

**(Remarks of the Reviewing Officer)**

**APAR Year:**

Name of the Teacher : .....

Designation : .....

Date of Appointment : .....

1. Specific remarks on the assessment of the Reporting officer: .....

2. Adverse Remarks, if any, at items in the self-appraisal and or comments of Reporting officer:  
.....

3. Grading Level on the basis of performance and conduct of the Faculty member (Good/ Satisfactory/  
Not Satisfactory):  
.....

4. Any other remarks:  
.....  
.....

Signature: .....

Name: .....

Date of appointment as Dean: .....

Date and Seal of Reviewing Officer

**Note:**

1. Opinion/ remarks be such that it be sustained with valid reasons.
2. Regain one copy with you.

Signature of the Vice Chancellor, MBB University



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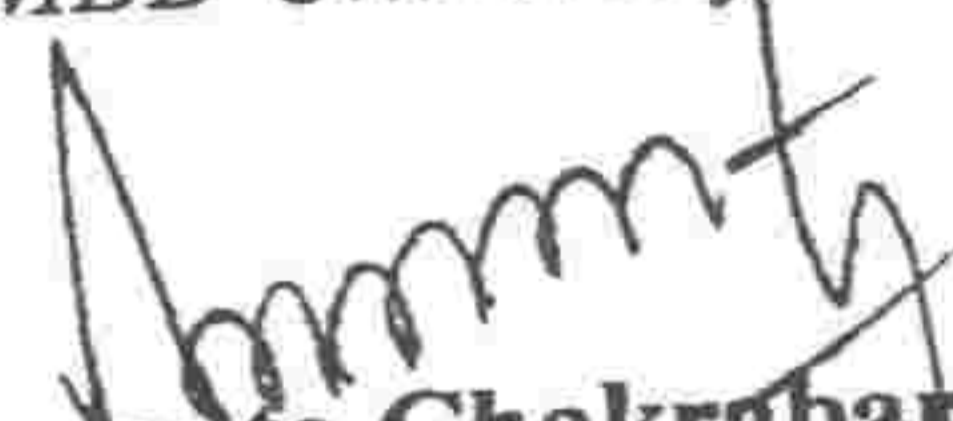
March 06, 2023

No.F.2(9)/MBBU/Estt/ACR/2018/ 8541-54

**MEMORANDUM**

In accordance with the decision of the MBB University Council in its 31<sup>st</sup> meeting held on November 30, 2021 and the Memorandum issued vide No.F.2(9)/MBBU/Estt/ACR/2018/1031-43 dated June 06, 2022, all regular faculties, officers and staff of MBB University are requested to submit APAR and ACR formats for the financial year 2022-23 by March 31, 2023 in the prescribed formats viz. (i) Annual Performance Appraisal Report (APAR) Format for Faculties, (ii) Annual Confidential Report (ACR) Format for Officers and (iii) Annual Confidential Report (ACR) Format for other Non-Teaching Employees of MBB University to assess the performance of employees of the University annually.

*By Order of the MBB University Council.*

  
(Dr. Sumanta Chakrabarti)  
Registrar 06/03/2023

**Encl.:** (i) APAR Format for Faculties.  
(ii) ACR Format for Officers.  
(iii) ACR Format for other Non-Teaching Employees.

**Copy to:**

1. The P.A. to the Vice-Chancellor, MBB University, Agartala.
2. The Controller of Examinations, MBB University, Agartala.
3. The Director (In-charge), College Development Council, MBB University, Agartala.
4. The Coordinator, IQAC, MBB University, Agartala.
5. The DDO, MBB University, Agartala.
6. The HoDs/In-charges, Departments of English, Mathematics, Political Science and Library & Information Science, MBB University, Agartala.
7. The Coordinator, IMD Courses, MBB University, Agartala.
8. The Coordinator, Department of History, MBB University, Agartala.
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10. All Faculties, MBB University, Agartala.
11. All Staff, MBB University, Agartala.
12. The Assistant Controller of Examinations, MBB University, Agartala with a request to upload the Memorandum in the University Website.
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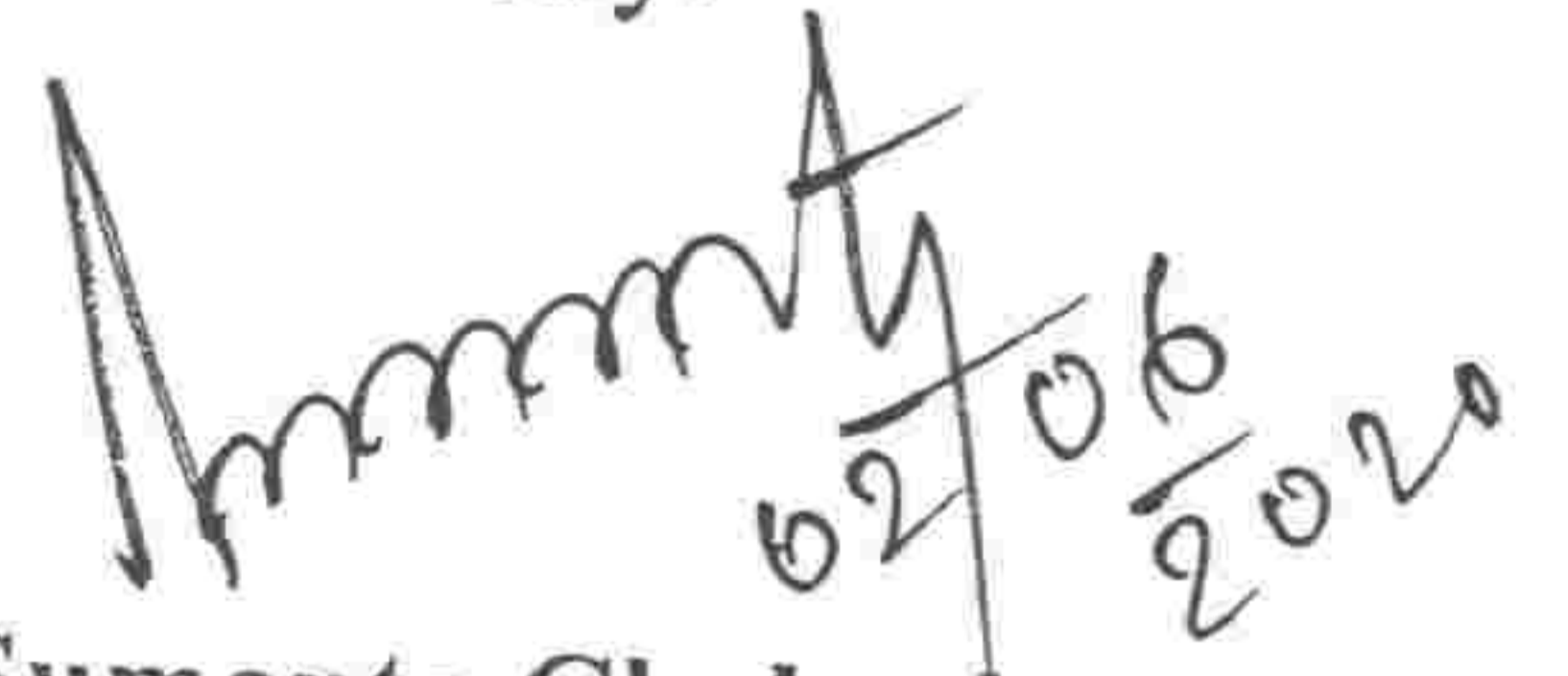
June 02, 2020

## OFFICE ORDER

**Subject :** Sanction of Child Care Leave (C.C.L.) in favour of Dr. Jhuma Majumder, Assistant Professor, Department of English of MBB University, Agartala.

30 (Thirty) days Child Care Leave (C.C.L.) w.e.f. June 23, 2020 to July 22, 2020 is hereby granted in favour of Dr. Jhuma Majumder, Assistant Professor, Department of English for rearing and feeding of her infant child in continuation to her Maternity leave w.e.f. December 26, 2019 to June 22, 2020 sanctioned vide No.F.3(11)/MBBU/PF/2133-37 dated January 17, 2020.

This issues with the approval of the Vice-Chancellor, MBB University.

  
(Dr. Sumanta Chakrabarti)  
Registrar

To  
Dr. Jhuma Majumder,  
Assistant Professor  
Department of English  
MBB University, Agartala

### Copy to:

1. The PA to the Vice-Chancellor, MBB University, Agartala.
2. The DDO, MBB University, Agartala, Tripura.
3. The In-Charge, Department of English, MBB University, Agartala.
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No.F.3(9)/MBBU/PF/2017/4157-60

December 09, 2021

**OFFICE ORDER**

**Subject:** Sanction of Commuted Leave on medical ground in favour of Dr. Antiarbum Ranglong, Assistant Professor, Department of Political Science, MBB University, Agartala.

**08 (Eight) days Commuted Leave on Medical Ground** w.e.f. October 30, 2021 to November 06, 2021 suffixing November 07, 2021 being holiday is hereby granted in favour of Dr. Antiarbum Ranglong, Assistant Professor, Department of Political Science, MBB University for his illness (Acute Appendicitis).

Dr. Antiarbum Ranglong, Assistant Professor has been credited 160 (One hundred sixty) days Half Pay Leave (HPL) in his account and after availing of the said leave period and after availing of the said leave period, 144 (One hundred forty four) days Half Pay Leave is due in his credit.

  
(Dr. Sumanta Chakrabarti) 09/12/2021  
Registrar

To

✓ Dr. Antiarbum Ranglong,  
Assistant Professor  
Department of Political Science  
MBB University, Agartala

Copy to:

1. The PA to the Vice-Chancellor, MBB University, Agartala, Tripura.
2. The D. D.O, MBB University, Agartala, Tripura.
3. Guard File of this office.



Maharaja Bir Bikram University  
Agartala, Tripura- 799 004.

**APPLICATION FOR LEAVE  
(FOR TEACHERS / OFFICERS)**

(To be forwarded through Head of the Department/ Section-in-Charge)

Date: 12/09/18

Name of the Applicant (in full) Dr Anindoburn Ranjha

Department / Section Public Administration

Nature of leave desired EL/ CL/ HPL/Others Duty Leave

No. of day(s) 20 on/ from 24th Sept '18 to 14th Oct '18 (Duty Leave)  
21st Sept '18 to 28th Oct '18 (Station Leave)

Reasons etc. To participate in the Refresher course at NBHU, Shillong

(\* Maternity leave/Paternity leave/Leave of absence on duty/Leave on deputation/Compensatory leave/Special disability leave/ Leave without pay)

Leave Address (If other than recorded address) HRDC, NBHU Shillong, till 14th October '18, and 4B (Flat No.) Gyan Ashram Apartment, Ujan Bazar Guwahati, Assam from 15th Oct. 2018 to 28th Oct. 2018. Ph-940198330.

Anindoburn Ranjha  
(Signature of Applicant & Designation)  
Assistant Professor

Office Note					
Leave at Credit	EL	CL	HPL	Others	APPROVED/ NOT APPROVED
Leave last taken on					

OFFICE SUPERINTENDENT

VICE-CHANCELLOR



**MAHARAJA BIR BIKRAM UNIVERSITY**

P.O.: Agartala College- 799 004

Dial :( 0381) 251 2250, 251 2252, 251 2254

Email: [mbbuniversityagt@gmail.com](mailto:mbbuniversityagt@gmail.com)

No.F.3(11)/MBBU/PF/2017/ 2133-37

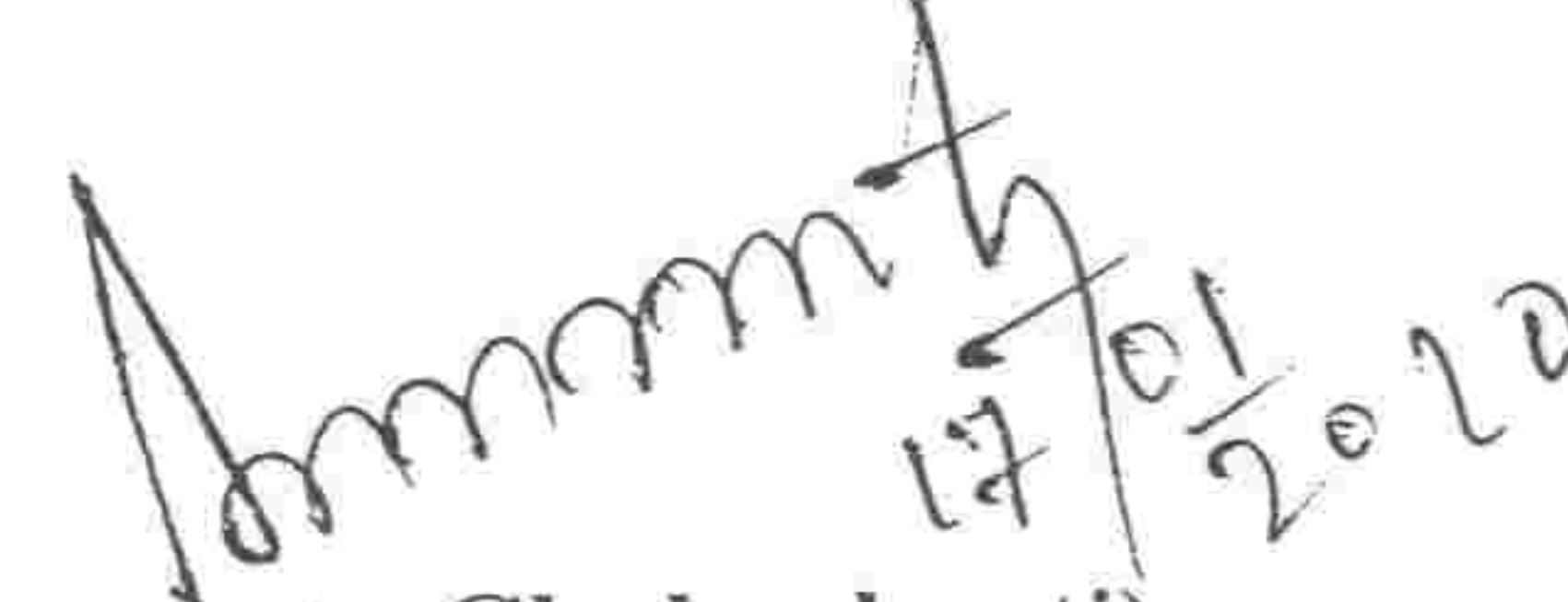
January 17, 2020

**OFFICE ORDER**

**Subject :** Sanction of Maternity Leave in respect of Dr. Jhuma Majumder, Assistant Professor, Department of English, MBB University, Agartala.

Sanction is accorded for 180 (One Hundred Eighty) days Maternity Leave w.e.f. December 26, 2019 to June 22, 2020 on Maternity ground in favour of Dr. Jhuma Majumder, Assistant Professor, Department of English, MBB University, Agartala (1<sup>st</sup> time).

Certified that Dr. Jhuma Majumder, Assistant Professor is likely to resume her duty on expiry of above leave to the post where from she is proceed on leave and she would have continued to hold that the post but for her proceeding on leave.

  
(Dr. Sumanta Chakrabarti)  
Registrar

To

✓ Dr. Jhuma Majumder,  
Assistant Professor, Department of English,  
MBB University, Agartala, Tripura.

Copy to:

1. The PA to the Vice Chancellor, MBB University, Agartala, Tripura.
2. The DDO, MBB University, Agartala, Tripura.
3. Ms. Rebeka Debbarma, Assistant Professor, Deptt. of English, MBB University, Agartala, Tripura.
4. Guard File of this office.

Maharaja Bir Bikram University  
P.O: Agartala College-799 004  
Dial: (0381) 251 2250, 251 2252, 251 2254  
Email: [mbbuniversityagt@gmail.com](mailto:mbbuniversityagt@gmail.com)

No. F. 5(11)/MBBU/Accts./GPF/2018/1947-50

April 10, 2018

### MEMORANDUM

The employees of the MBB University are governed by the Provident Fund Act, 1925 and General Provident Fund (Central Services) Rules, 1960 with up-to-date amendments as applicable to the employees of Government of Tripura as per provision of the MBB University Act, 2015 and in accordance with the decisions taken in the meetings of the MBB University Council - 9<sup>th</sup> meeting held on April 22, 2017, 12<sup>th</sup> meeting held on September 20, 2017 and 15<sup>th</sup> meeting held on January 17, 2018.

The MBB University Council approved to open Variable General Provident Fund (GPF) Deposit Account with the Tripura State Co-operative Bank Ltd. (TSCB Ltd.) for maintaining individual GPF Account of all regular employees (teaching and non-teaching) of the MBB University.

The MBB University, as approved by the MBB University Council, signed a MoU with the TSCB Ltd. for maintaining GPF Account for all regular employees (teaching and non-teaching) and monthly deposit of GPF contribution of individual regular employees will start from the salary of April, 2018. The MBB University Council also approved to open individual salary account for all categories of employees with the TSCB Ltd.

By order of MBB University Council

  
(Dr. Sumanta Chakrabarti)  
Registrar, MBB University

**To:**

- 1) The DDO, MBB University for information and with a request to take necessary action for opening of salary account of all employees and deposit individual GPF contribution of all regular employees from April, 2018.

2) All employees concerned. *Dr. Antiarbum Ranglong*  
(Assistant Professor)

**Copy to:**

- 1) The PS to Vice-Chancellor, MBB University.
- 2) The Managing Director, Tripura State Co-operative Bank Ltd.



## MAHARAJA BIR BIKRAM UNIVERSITY

P.O.: Agartala College- 799 004

Dial : ( 0381) 251 2250, 251 2252, 251 2254

Email: [mbbuniversityagt@gmail.com](mailto:mbbuniversityagt@gmail.com)

NO.F.3(9)/MBBU/PF/2017/3158-60

September 17, 2018

### OFFICE ORDER

Dr. Antiarbum Ranglong, Assistant Professor in the Department of Public Administration, MBB University, is allowed to participate in the "Refresher Course in Tribal Studies" organized by UGC-Human Resource Development Centre (HRDC), North Eastern Hill University, Shillong from September 24, 2018 to October 14, 2018. He may leave Agartala on September 21, 2018 being holiday and join on October 29, 2018 availing the Puja holidays up to October 28, 2018.

No TA/DA will be admissible for this purpose.

By the order of the Vice-Chancellor,

*Sumanta*  
17/09/2018  
(Dr. Sumanta Chakrabarti)

Registrar

MBB University, Agartala

Copy to:

1. The Vice-Chancellor, MBB University, Agartala.
- ✓ 2. Dr. Antiarbum Ranglong, Asst. Professor, Deptt. of Public Administration.
3. Guard File of this office.

*Sumanta*  
17/09/2018  
(Dr. Sumanta Chakrabarti)

Registrar

MBB University, Agartala



No.F.62 (3)/MBBU/Ph.D Research Committee/English/2019/ 5833-43 Date: January 31, 2022

**NOTIFICATION**

In accordance with the provisions of Clause 106.16 of the Ph.D Regulations, 2020 of the MBB University, the Research Advisory Committee (RAC) of **Rebeka Debbarma**, Research Scholar, Department of English is hereby constituted with the following Members:

1. **Dr. Jhuma Majumder**  
Assistant Professor,  
Department of English, MBB University  
Convener
2. **Dr. Saugata Kumar Nath**  
Associate Professor  
Department of English,  
Assam University, Silchar, Assam  
Member
3. **Dr. Partha Sarathi Gupta**  
Associate Professor,  
Department of English, Tripura University  
Member
4. **Dr. Somdev Banik**  
Associate Professor, Department of English,  
Tripura University  
Member
5. **Prof. Anup Kumar Dey**  
Professor, Department of English,  
Assam University, Diphu Campus,  
Karbi Anglong, Diphu, Assam  
External Expert

This is issued with the approval of Hon'ble Vice Chancellor, MBB University.

*See 31.1.22*  
(Shri J.P. Debbarma)  
Controller of Examinations

Copy to-

1. The P.A. to the Hon'ble Vice Chancellor, MBB University for kind information to the Hon'ble Vice Chancellor.
2. PA to the Registrar, MBB University, Agartala.
3. The Controller of Examinations, MBB University, Agartala.
4. Prof. Anup Kumar Dey, Professor, Department of English, Assam University, Diphu Campus, Karbi Anglong, Diphu, Assam
5. Dr. Somdev Banik, Associate Professor, Department of English, Tripura University, Suryamaninagar
6. Dr. Partha Sarathi Gupta, Associate Professor, Department of English, Tripura University, Suryamaninagar
7. Dr. Saugata Kumar Nath, Associate Professor, Department of English, Assam University, Silchar, Assam
8. Dr. Jhuma Majumder, Assistant Professor, Department of English, MBB University
9. Rebeka Debbarma, Research Scholar, Department of English, MBB University, Agartala.
10. Personal File of the Concerned Research Scholar
11. Guard File.

*See 31.1.22*  
Controller of Examinations



# UGC-Human Resource Development Centre

(Formerly UGC-Academic Staff College)

## North-Eastern Hill University

Shillong - 793022, Meghalaya

Website: [www.hrdcnehu.com](http://www.hrdcnehu.com) | E-mail: [hrdcnehu@gmail.com](mailto:hrdcnehu@gmail.com)

Phone: 0364-2721404  
Fax: 0364-2550103

No. F.100/UGC-HRDC NEHU/RC-TS/2018-19/9144

Date: 31<sup>st</sup> August, 2018

To  
Dr. Antiarbum Ranglong, Assistant Professor  
Maharaja Bir Bikram University, Agartala

Subject: Selection Letter for attending the Refresher Course in Tribal Studies.

Dear Sir,

With reference to your application for attending the Refresher Course in Tribal Studies scheduled to be held from 24/9/2018 to 14/10/2018, I am glad to inform you that you have been selected for the same.

Please note the following:

1. Release Order from the head of institution is essential, failing which you will be debarred from attending the course.
2. The Refresher Course will be held in the UGC-HRDC, NEHU Permanent Campus, Shillong. Additional information may be obtained from Dr. Quendarisa Kharbuli, Course Coordinator. Contact: 0364-2721404, [quenda\\_asc@nehu.ac.in](mailto:quenda_asc@nehu.ac.in).
3. As per the new UGC guidelines for HRDCs, only outstation teachers from colleges/institutions that fall under the purview of Section 12(B) of the UGC Act will be paid TA by the shortest route. Participants will be reimbursed up to a limit of A/C III railway fare (all trains) or A/C deluxe bus (Volvo bus not allowed) fare on production of journey ticket. While claiming TA, you will have to enclose the original/photocopy copy of your train/bus ticket(s) with the TA Bill. Alternatively, you will be paid public transport fare at the rate of 85 paise/Km as per Government of Meghalaya rates. In order to claim TA, a certificate certifying that your college/institution falls under Section 12(B) of the UGC Act should be submitted.
4. As per UGC's latest decision, No DA will be paid to the participants for attending the Refresher Course.
5. Accommodation in HRDC Guest House, which has limited facilities, will be provided on payment of Rs. 100/- per day. The Guest House is located in NEHU Permanent Campus (opp. NEHU Old Guest House), Mawkynroh, Shillong. Should the participants reach the Guest House at odd hours, they are requested to give prior information to the Guest House attendant. (Contact No. 09436345058).
6. Participants will have to pay an admission fee of Rs. 1,000/- (non-refundable) at the beginning of the course through an account payee bank draft in favour of the Director, NEHU, ASC, Shillong payable at State Bank of India, NEHU Branch, Code - 4295.
7. Participants are to reach the HRDC building by 10:00 AM for registration on 24<sup>th</sup> September, 2018 and it is mandatory for the participant to attend the inaugural session, failing which you will not be allowed to join the course.
8. Each participant will be evaluated and graded on the basis of:
 

Components		Grading:
a). Multiple-choice objective tests	- 30	Grade A - 75 % and above
b). Seminars/participant presentation	- 20	Grade B - 60 % to less than 75 %
c). Project/survey/others	- 25	Grade C - 50 % to less than 60 %
d). Holistic response	- 25	Grade D - Below 50 %
9. Please note that all academic activities like lectures, seminar presentation, examination, project proposal submission, etc. will be in English only.
10. No leave will be admissible during the Refresher Course.

Please confirm your participation to the Dr. Kuheli B. Das, UGC-HRDC, NEHU, by post or by e-mail to [bis\\_k27@rediffmail.com](mailto:bis_k27@rediffmail.com) latest by 14<sup>th</sup> September, 2018 failing which it will be considered that you are not attending the course and your seat will be given to other wait-listed applicants.

Yours faithfully,

(Prof. Rakesh Mohan)  
Director

Copy to: a). Dr. Quendarisa Kharbuli, Course Coordinator, Refresher Course in Tribal Studies.



**MAHARAJA BIR BIKRAM UNIVERSITY**

P.O.: Agartala College- 799 004

Dial :( 0381) 251 2250, 251 2252, 251 2254

Email: [mbbuniversityagt@gmail.com](mailto:mbbuniversityagt@gmail.com)

No.F.3(11)/MBBU/PF/2017/ 2133-37

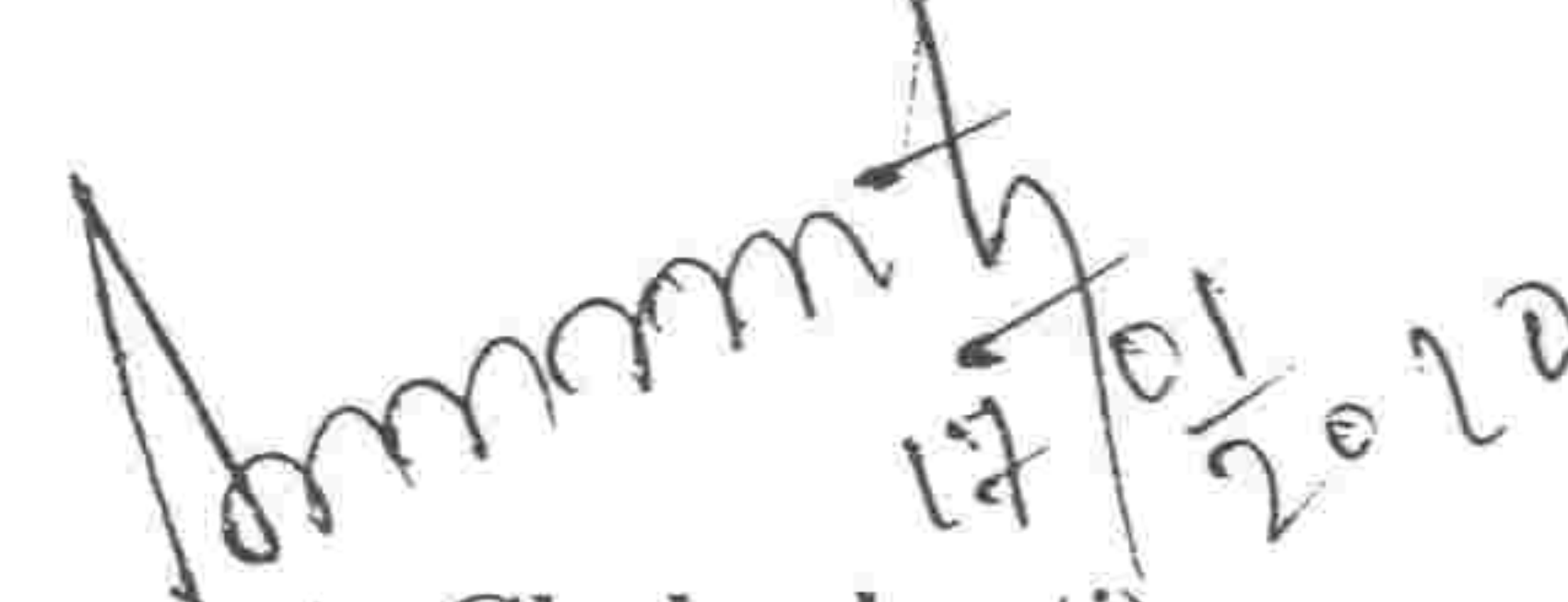
January 17, 2020

**OFFICE ORDER**

**Subject :** Sanction of Maternity Leave in respect of Dr. Jhuma Majumder, Assistant Professor, Department of English, MBB University, Agartala.

Sanction is accorded for 180 (One Hundred Eighty) days Maternity Leave w.e.f. December 26, 2019 to June 22, 2020 on Maternity ground in favour of Dr. Jhuma Majumder, Assistant Professor, Department of English, MBB University, Agartala (1<sup>st</sup> time).

Certified that Dr. Jhuma Majumder, Assistant Professor is likely to resume her duty on expiry of above leave to the post where from she is proceed on leave and she would have continued to hold that the post but for her proceeding on leave.

  
(Dr. Sumanta Chakrabarti)  
Registrar

To

✓ Dr. Jhuma Majumder,  
Assistant Professor, Department of English,  
MBB University, Agartala, Tripura.

Copy to:

1. The PA to the Vice Chancellor, MBB University, Agartala, Tripura.
2. The DDO, MBB University, Agartala, Tripura.
3. Ms. Rebeka Debbarma, Assistant Professor, Deptt. of English, MBB University, Agartala, Tripura.
4. Guard File of this office.



Maharaja Bir Bikram University  
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Dial: (0381) 251 2250, 251 2252, 251 2254  
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No. F. 5(11)/MBBU/Accts./GPF/2018/1947-50

April 10, 2018


### MEMORANDUM

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The MBB University, as approved by the MBB University Council, signed a MoU with the TSCB Ltd. for maintaining GPF Account for all regular employees (teaching and non-teaching) and monthly deposit of GPF contribution of individual regular employees will start from the salary of April, 2018. The MBB University Council also approved to open individual salary account for all categories of employees with the TSCB Ltd.

By order of MBB University Council

  
(Dr. Sumanta Chakrabarti)  
Registrar, MBB University

**To:**

- 1) The DDO, MBB University for information and with a request to take necessary action for opening of salary account of all employees and deposit individual GPF contribution of all regular employees from April, 2018.

2) All employees concerned. *Dr. Antiarbum Ranglong*  
(Assistant Professor)

**Copy to:**

- 1) The PS to Vice-Chancellor, MBB University.
- 2) The Managing Director, Tripura State Co-operative Bank Ltd.



## MAHARAJA BIR BIKRAM UNIVERSITY

P.O.: Agartala College- 799 004

Dial : ( 0381) 251 2250, 251 2252, 251 2254

Email: [mbbuniversityagt@gmail.com](mailto:mbbuniversityagt@gmail.com)

NO.F.3(9)/MBBU/PF/2017/3158-60

September 17, 2018

### OFFICE ORDER

Dr. Antiarbum Ranglong, Assistant Professor in the Department of Public Administration, MBB University, is allowed to participate in the "Refresher Course in Tribal Studies" organized by UGC-Human Resource Development Centre (HRDC), North Eastern Hill University, Shillong from September 24, 2018 to October 14, 2018. He may leave Agartala on September 21, 2018 being holiday and join on October 29, 2018 availing the Puja holidays up to October 28, 2018.

No TA/DA will be admissible for this purpose.

By the order of the Vice-Chancellor,

*Sumanta*  
17/09/2018  
(Dr. Sumanta Chakrabarti)

Registrar

MBB University, Agartala

Copy to:

1. The Vice-Chancellor, MBB University, Agartala.
- ✓ 2. Dr. Antiarbum Ranglong, Asst. Professor, Deptt. of Public Administration.
3. Guard File of this office.

*Sumanta*  
17/09/2018  
(Dr. Sumanta Chakrabarti)

Registrar

MBB University, Agartala



No.F.62 (3)/MBBU/Ph.D Research Committee/English/2019/ 5833 - 43 Date: January 31, 2022

**NOTIFICATION**

In accordance with the provisions of Clause 106.16 of the Ph.D Regulations, 2020 of the MBB University, the Research Advisory Committee (RAC) of **Rebeka Debbarma**, Research Scholar, Department of English is hereby constituted with the following Members:

1. **Dr. Jhuma Majumder**  
Assistant Professor,  
Department of English, MBB University  
Convener
2. **Dr. Saugata Kumar Nath**  
Associate Professor  
Department of English,  
Assam University, Silchar, Assam  
Member
3. **Dr. Partha Sarathi Gupta**  
Associate Professor,  
Department of English, Tripura University  
Member
4. **Dr. Somdev Banik**  
Associate Professor, Department of English,  
Tripura University  
Member
5. **Prof. Anup Kumar Dey**  
Professor, Department of English,  
Assam University, Diphu Campus,  
Karbi Anglong, Diphu, Assam  
External Expert

This is issued with the approval of Hon'ble Vice Chancellor, MBB University.

*See 31.1.22*  
(Shri J.P. Debbarma)  
Controller of Examinations

Copy to-

1. The P.A. to the Hon'ble Vice Chancellor, MBB University for kind information to the Hon'ble Vice Chancellor.
2. PA to the Registrar, MBB University, Agartala.
3. The Controller of Examinations, MBB University, Agartala.
4. Prof. Anup Kumar Dey, Professor, Department of English, Assam University, Diphu Campus, Karbi Anglong, Diphu, Assam
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6. Dr. Partha Sarathi Gupta, Associate Professor, Department of English, Tripura University, Suryamaninagar
7. Dr. Saugata Kumar Nath, Associate Professor, Department of English, Assam University, Silchar, Assam
8. Dr. Jhuma Majumder, Assistant Professor, Department of English, MBB University
9. Rebeka Debbarma, Research Scholar, Department of English, MBB University, Agartala.
10. Personal File of the Concerned Research Scholar
11. Guard File.

*See 31.1.22*  
Controller of Examinations



# UGC-Human Resource Development Centre

(Formerly UGC-Academic Staff College)

## North-Eastern Hill University

Shillong - 793022, Meghalaya

Website: [www.hrdcnehu.com](http://www.hrdcnehu.com) | E-mail: [hrdcnehu@gmail.com](mailto:hrdcnehu@gmail.com)

Phone: 0364-2721404  
Fax: 0364-2550103

No. F.100/UGC-HRDC NEHU/RC-TS/2018-19/9144

Date: 31<sup>st</sup> August, 2018

To

Dr. Antiarbum Ranglong, Assistant Professor  
Maharaja Bir Bikram University, Agartala

Subject: Selection Letter for attending the Refresher Course in Tribal Studies.

Dear Sir,

With reference to your application for attending the Refresher Course in Tribal Studies scheduled to be held from 24/9/2018 to 14/10/2018, I am glad to inform you that you have been selected for the same.

Please note the following:

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Yours faithfully,

(Prof. Rakesh Mohan)  
Director

Copy to: a). Dr. Quendarisa Kharbuli, Course Coordinator, Refresher Course in Tribal Studies.