



MAHARAJA BIR BIKRAM UNIVERSITY
P.O.: Agartala College- 799 004
Dial :(0381) 251 2250, 251 2252, 251 2254
Email: mbbuniversityagt@gmail.com

Application form for Verification of Degree Certificates

Subject: FAQ (Degree Verification)

Question: How can the Degree Certificates are verified in MBB University?

Answer: The degree can be verified only by an employer/ Head of the Institution/ The Embassy or High Commission/ Reputed Foreign and Indian Credentials Verification Agencies. The concerned office who wants the verification shall have to make formal request through speed post along with the photocopy of the Degree Certificate. The application/request for Degree Verification is addressed to **Controller of Examinations, MB University, Agartala, Tripura, Pin: 799 004** or may be sent through email: **controller.mbbu@gmail.com**. The verification process takes **minimum three weeks** after receiving of the request.

Mandatory requirements of particulars for Degree Verification:

Name of the Student:.....

Registration Number of the Student:

Examination Passed:.....

Year of Passing:.....

Roll No. of the final Year Examination:

Institution/ College:

Postal Address/Email Id. of Agency/ Head of Institution/ Embassy/

High Commission:

Signature of the Applicant

Address:

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Fee for Verification

1.	In respect of verification request from foreign agencies	US \$ 100 or Rs. 6,500/- in INR for each document
2.	In respect of verification request from agencies within India	Rs.1000/- for each document

****The payment of the fee for verification of Degree Certificate is to be made through Demand Draft from any Nationalized Bank in favour of "DDO, MBB University" or in cash with the Accounts Section, MBB University.**