



MAHARAJA BIR BIKRAM UNIVERSITY

P.O.: Agartala College- 799 004

Dial :(0381) 251 2250, 251 2252, 251 2254

Email: mbbuniversityagt@gmail.com

No.F.16(25)/MBBU/COE/Certificate Verification/2018/1667-71

November 19, 2022

NOTIFICATION

This is to inform all concerned that the fee structure for verification of each original/duplicate Degree, diploma, Certificate, mark sheet, Admit Card etc. in the MBB University has been appended below:

1.	In respect of verification request from foreign agencies	US \$ 100 or Rs. 6,500/- in INR for each document
2.	In respect of verification request from agencies within India	Rs.1000/- for each document

**The payment of the fee for verification of Degree Certificate is to be made through Demand Draft from any Nationalized Bank in favour of "DDO, MBB University" or in cash with the Accounts Section, MBB University.

LIST OF DOCUMENT REQUIRED:

• FOR VERIFICATION:

1. Formal request letter in prescribed format (attached with the notification) for verification has to be issued by a Public/Private sector or any other Organization or statutory authority. Individual request for verification will not be entertained.
2. Photocopy of document required to be verified duly endorsed by the signatory of the letter of request for verification.
3. In case copy/copies of Original/Duplicate Diplomas are for verification, the Roll & No. of the concerned candidate at the concerned examinations should be clearly stated on each copy/copies.
4. Provisional Certificate will not be verified.
5. Under no circumstances verified copy will be delivered or sent to the concerned incumbent.

This is issued with the approval of the Vice-Chancellor, MBB University


(J. P. Debbarma)
Controller of Examinations

Copy to:

1. The PA to the Vice Chancellor, MBB University, Agartala.
2. The Registrar, MBB University, Agartala
3. Director (In-Charge), College Development Council, MBB University, Agartala
4. The Asst. Registrar, MBB University with a request to upload the Notification in MBBU website.