



MAHARAJA BIR BIKRAM UNIVERSITY

College Tilla, Agartala -799 004

Dial : (0381) 251 2250, 251 2252, 251 2254

F.No.32(9)/MBBU/Tender/Library/PM-USHA/2025/ 6325 February 13, 2025

Press Notice Inviting e-Tender

The MBB University invites an e-Tender in two-bid system (*Technical & Financial*) through website <https://tripuratenders.gov.in> from the bonafied & resourceful original equipment manufacturer (OEM) or their authorized dealers or suppliers for supply and installation of the items for development of Library of MBB University under Pradhan Mantri Uchcharat Shiksha Abhiyan (PM-USHA) and all the details related to the tender can be seen and obtained from the websites <https://tripuratenders.gov.in> & <https://mbbuniversity.ac.in>.

Tender ID	: 2025_MBBU_56807_1
Earnest Money Deposit (EMD)	: Rs 42,000.00
Tender Fee	: Rs. 4,000.00
Document Downloading Start Date & Time	: 15/02/2025, 5:00 PM
Pre-Bid meeting Date & Time	: 21/02/2025, 3:00 P.M
Bid Submission End Date & Time	: 20/03/2025 Up to 5:00 PM

(Dr. Sumanta Chakrabarti)
Registrar 13/02/2025

13/02/25



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P.O: Agartala College- 799 004

Dial :(0381) 251 2250, 251 2252, 251 2254

Email: mbbuniversityagt@gmail.com

F.No.32(9)/MBBU/Tender/Library/PM-USHA/2025 /6321-24

February 13, 2025

Notice Inviting e-Tender

The MBB University invites an e-Tender in two-bid system (*Technical & Financial*) through website <https://tripuratenders.gov.in> from the bonafied & resourceful original equipment manufacturer (OEM) or their authorized dealers or suppliers for supply and installation of the items for-development of Library of MBB University under Pradhan Mantri Uchcharat Shiksha Abhiyan (PM-USHA) and the bid will be opened for eligible bidders till **20/03/2025 up to 5.00 P.M.**

Sl. No	Name of work	Earnest Money Deposit (EMD) Rs	Tender Fee (Rs)	Pre-Bid meeting Date Time & Place	Document Downloading Start Date & Time	Bid Submission End Date & Time
1	Supply and installation of the items for development of Library of MBB University under Pradhan Mantri Uchcharat Shiksha Abhiyan Tender ID: [2025_MBBU_56807_1]	Rs 42,000.00	Rs.4,000.00	21/02/2025 3.00 P.M. (Tentative) at Administrative Building, MBB University	15/02/2025, at 5:00 PM	20/03/2025 Up to 5:00 PM

- ❖ The other details related to the e-Tender can be seen and obtained from the website <https://tripuratenders.gov.in>. & <https://mbbuniversity.ac.in>
- ❖ Corrigendum / Addendum, if any, will be published only on the above website.

(Dr. Sumanta Chakrabarti)
Registrar

Copy to:

- 1) PA to the Vice-Chancellor, MBB University, Agartala.
- 2) The Director (SPD, RUSA), Director of Higher Education, Govt. of Tripura, Agartala.
- 3) DDO, MBB University, Agartala.
- 4) Assistant Registrar, MBB University, Agartala with a request to upload the Notice inviting e-Tender.

13/02/25



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Bid Document

The MBB University invites an e-Tender in two-bid system (*Technical & Financial*) through website <https://tripuratenders.gov.in> from the bonafied & resourceful Original Equipment Manufacturer (OEM) or their authorized dealers or suppliers for supply and installation of the items as per Annexure-A for development of Library of MBB University under Pradhan Mantri Uchcharat Shiksha Abhiyan (PM-USHA) and the bid will be opened for eligible bidders till **20/03/2025 up to 5.00 P.M.**

All the information of the above stated e-tender is available in <https://tripuratenders.gov.in>. Eligible bidders shall participate in bidding, only in online mode, through website: <http://tripuratenders.gov.in>. Bidders are allowed to bid 24X7 until the time of bid closing, with the option for Re-Submission, wherein only their latest submitted bid would be considered for evaluation. The e-procurement website will not allow any bidder to attempt bidding, after the scheduled date and time of bid submission. **Physical Submission of bids is not permitted.** Bid(s) shall be opened online by respective bid openers of the MBB University and the same shall be accessible by intending bidder through website <https://tripuratenders.gov.in>.

(Dr. Sumanta Chakrabarti)

Registrar.

Sumanta
13/02/25

13/02/25

SL No.	SECTION	PARTICULARS	PAGE No.
1.	Section - I	Bid-Data Sheet & Instruction regarding Pre-Bid Meeting	
2.	Section - II	Terms & Conditions	
3.	Section - III	Instructions to the bidders	
4.	Section - IV	Bill of Quantity (BOQ)	
5.	Section - V	Annexure- A,B,C,D & E.	

Certified that this NIeT [Notice Inviting e-Tender] contains 36 (Thirty six) pages numbered from 1 to 36 and the schedule of the e-Tender is shown in Section – I.

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(Handwritten signature)

SECTION-I

BID-DATA SHEET

&

INSTRUCTION REGARDING PRE-BID MEETING

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BID DATA SHEET

Name of the work: Supply and installation of the items as per Annexure-A for Development of Library of MBB University under Pradhan Mantri Uchchatar Shiksha Abhiyan (PM-USHA)

1.	Completion period for the work/supply after awarding the AOC	120 (One hundred twenty) days
2.	e-Tender Publishing Date	15/02/2025 5:00 PM
3.	Document Downloading Start Date	15/02/2025 5:00 PM
4.	Last date for sending requests for clarifications	19/02/2025 5:00 PM
5.	Pre-Bid meeting Date & Time	21/02/2025 3:00 PM (<i>Tentative</i>)
6.	Place of Pre-Bid Meeting	Conference Hall-II, Administrative Building, Maharaja Bir Bikram University
7.	Bid Submission Start Date (Technical & Financial)	28/02/2025 11:00 AM
8.	Document Downloading End Date	20/03/2025 5:00 PM
9.	Bid Submission End Date (Technical & Financial)	20/03/2025 5:00 PM
10.	Technical Bid Opening Date & Time	24/03/2025 11:00 AM, <i>if possible</i>
11.	Place of Opening Bids:	Administrative Building, MBB University, Agartala, West Tripura
12.	Earnest Money Deposit	Rs 42,000 .00 (<i>Rupees Forty two thousand</i>) only
13.	Tender Fee (TF)	Rs 4,000.00 (<i>Rupees Four thousand</i>) only
14.	Mode of Payment for Earnest Money Deposit & Tender Fee	Online (Only through Net Banking)
15.	Financial Bid Opening Date & Time	Will be separately notified to the technically qualified bidders.
16.	Bid Validity	365 Days
17.	Bid Inviting Officer	Registrar, Maharaja Bir Bikram University, College Tilla, Agartala, PIN: 799004, West Tripura

Notes: All the above mentioned time are as per clock time of e-procurement website <https://tripuratenders.gov.in>

OVERVIEW OF THE WORK:

The Library Furniture will be installed in the Academic Building of MBB University. Installation of different items and associated works in this regard has to be done carefully and co-ordinated with concerned employee/ section and carefully executed so that no damage has to be done to the University.

SITE OF WORK :

Academic Building of the Maharaja Bir Bikram University, P.O.: Agartala College Agartala, Tripura, India, Pin: 799004.

SCOPE OF WORK :

- 1) Complete supply and installation of library furniture in full.
- 2) Installation includes each and every work related to the library furniture and the total cost regarding the installation of items to be borne by the Supplier/Vendor/Firm/Agency exclusively.

PRE-BID MEETING:

- 1) A pre-bid meeting for interested bidders will be held in the Conference Hall-II of Administrative Building, Maharaja Bir Bikram University at the scheduled date and time as stated in the Bid Datasheet. Maximum 02 (two) members/representatives of each bidder shall be allowed to participate in the pre-bid meeting and the representatives with proper authorization letter only will be allowed at the time of pre-bid meeting.
- 2) Interested bidders will be allowed to seek clarification and get their doubt cleared during the pre-bid meeting. MBB University reserves the right to consider or not to consider any suggestion or any query that in the own sole discretion of MBB University.
- 3) If in MBB University's opinion, certain suggestions/alterations proposed are acceptable, MBB University may consider them in whole or in part.
- 4) Any changes that would be made in the e-Tender document by the competent Authority after publishing the e-Tender will be hosted on the <https://tripuratenders.gov.in> website as Corrigendum/Addendum before the end date of bid submission.

IMPORTANT NOTE:

- 1) e-Tender documents shall be downloaded from e-Procurement Portal <https://tripuratenders.gov.in>. Aspiring Bidders/Dealers who have not enrolled/registered in e-procurement should enrol/register before participating through the website <https://tripuratenders.gov.in>. The enrolment for the bidder is free of cost. Bidders need to go through the e-tender document to where instructions are given.
- 2) Bidders can access e-tender documents on the website, fill them with all relevant information and submit the completed tender document into **electronic tender** on the website <https://tripuratenders.gov.in>
- 3) **Tenders and supporting documents should be uploaded through e-procurement portal. Hard copy of the e-tender documents will not be accepted/ processed. The successful bidder(s) would be required to produce original documents at the time of signing Award of Contract (AOC) or if desired by the Bid Inviting Officer at any stage of Evaluation.**



GENERAL TERMS & CONDITIONS

1. This University reserves the right to discontinue or suspend the admission of students at any time without any notice. The University shall not be responsible for the loss of any fee or deposit made by the student. The University shall not be responsible for the loss of any fee or deposit made by the student.

2. The student shall be responsible for the loss of any fee or deposit made by the student. The student shall be responsible for the loss of any fee or deposit made by the student.

SECTION-II

TERMS & CONDITIONS

1. The student shall be responsible for the loss of any fee or deposit made by the student. The student shall be responsible for the loss of any fee or deposit made by the student.

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GENERAL TERMS & CONDITIONS:

1. Bid documents consisting of qualification information and eligibility criteria of bidders, specifications of the items and the set of terms and conditions of the bid/ contract is publicly visible in the website <https://tripuratenders.gov.in> free of cost.
2. Technical Bid will be opened online through website <https://tripuratenders.gov.in>, in the Administrative Building of MBB University, Agartala and Financial Bid will be opened only for technically qualified bidders after technical evaluation of the bids. The date and time of Financial Bid opening will be separately notified to the technically qualified bidders. If the University happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.
3. **The bidder should have average annual turnover of minimum Rs 30.00 Lakhs during the last 03 (three) financial years ending 31/03/2024. Scan copies of Audited Financial Statements of Accounts including Profit & Loss A/C and Balance Sheets for the Financial Years 2021-22, 2022-23 & 2023-24 must be submitted along with the bid.**
4. **The bidder should have experience of successfully completing similar supply/delivery works of Book Shelving Racks/Almirah/Magazine & Newspaper Racks etc. at any State or Central Government Departments/ Universities/ Colleges/ Reputed Organizations/ Banks/PSU/Educational Institutions etc. and must submit scan copies of any 03 (three) Supply or Purchase orders/ Completion Certificates of similar works during last 05 (five) years.**
5. **Earnest Money Deposit (EMD) & Tender Fee:**
 - a) The participating bidders have to pay online an amount of **Rs. 4,000.00** (Rupees Four thousand) only as Tender Fee (TF) that will be paid is non-Refundable.
 - b) The participating bidders have to pay online an amount of **Rs. 42,000.00** (*Rupees Forty tow thousand*) only as Earnest Money Deposit (EMD), Refundable.
 - c) Tender Fee and EMD are to be paid electronically using the Online Payment Facility provided in the portal for online payment of Tender Fee (TF) and EMD, please follow the following process.
 - After initiating the Bid Submission Process from “My Tender” option, an “Online Payment” page will appear which will display the total Tender Fee (TF) & EMD amount.
 - On submission of Tender Fee & EMD payment option, System will redirect to the SBI Bank MOPS window.
 - SBI MOPS will have two options for Net Banking “SBI” & “Other Banks”. Bidder can choose any of the options as desired and can complete the Online Payment process.
 - d) The EMD amount shall be refunded to all the bidders including L1 (Selected) bidder in their respective Bank Account, after the Award of Contract (AOC) event is completed in the Tripura e-Procurement Portal, on receipt of Performance Security from the selected bidder.

- e) No interest will be paid to the bidders on EMD submitted.
- f) EMD of the bidder may be forfeited in full if found that the bidder have made any false declaration or claim or any forged documents, etc.
- g) Earnest Money Deposit (EMD) of a bidder will be forfeited (in full) if the bidder withdraws or amends the tender or impairs or derogates from the tender in any respect within the period of the validity of the tender. Further, if the successful bidder/tenderer fails to furnish the required Performance Security or does not start the work/supply within the specified period, the EMD will be forfeited (in full).
- h) Bidders exempted under specific Government order/ rules from submitting EMD and/or Tender Fee have to furnish scan copy of the related Governments order/rules in English language, along with the e-tender in support of his/her/their claim for exemption of submitting EMD and/or Tender Fee.

6. Performance Security (Security Deposit):

- a) The successful bidder shall be required to deposit an amount equal to 5% (five percent) of the value of the contract (*including all costs & taxes*) as Performance Security before issuance of the Award of Contract (AOC). Performance Security shall be furnished in the form of an Account Payee Demand Draft/Fixed Deposit Receipt from a Commercial Bank from a Nationalized Bank having branch at Agartala in favour of "**Drawing & Disbursing Officer, MBB University**". Performance Security shall remain valid for total contract period plus 60 (Sixty) days beyond the date of completion of the work/supply for completions of all contractual obligations of the Supplier/Vendor/Firm.
- b) On receipt of the "Performance Security" from the technically qualified selected Bidder, the University shall scrutinize the received Performance Security for its authenticity and validity for the amount and period.
- c) If the successful bidder fails to deposit the Performance Security within the stipulated period after notified in writing, the bidder's e-tender shall be treated as invalid and rejected and the bidder's EMD shall be forfeited by the MBB University in full.
- d) Performance Security will be liable to be forfeited (*in full*) by the University, in case of violation or breach of any of the terms of contract.
- e) Work should be completed in full within the time period to be indicated in the awarded AOC. Performance Security is liable to be forfeited (*in full*) by the University in the event of failure to supply/installation in full as per terms & conditions of the AOC within the time schedule or if any, time extension granted by the University. Also the AOC will likely to be treated as cancelled.
- f) The Performance Security will be released without interest after completion of all contractual obligations and successful execution of the supply/work(s).

7. Signing:

If an individual makes the bid, it shall be digitally signed by him/her and the undertaking shall also be signed with his/her full name and his/her address. If a firm

operated by co-partnership members, makes the bid, a member of the firm shall digitally sign it and the undertaking shall be signed with the co-partnership name by the same member of the firm, who shall also sign his/her own name, and the name and address of each member of the firm shall be given. If the bid is made by a corporation, it shall be digitally signed by a duly authorized officer and the undertaking shall also be signed by the same duly authorized officer who shall produce with his/her bid satisfactory evidence of his/her authorization. **Such corporation submitting bids may be required to furnish evidence of its corporate existence, before the contract is executed.**

8. Release of Payment:

- a) Payment shall be made only after the delivery of ordered items as per specification, quantity, successful installation (wherein applicable) at MBB University.
- b) The MBB University may be based on requirement, place order for additional quantity of the item(s) at the tendered rate, within the period of validity of the rate or the extended validity. Additional order at the tendered rate will be binding on the bidder.
- c) Payment will be made on the basis of actual quantity received in good condition. Items tempered torn, damaged will not be accepted.
- d) No interest can be claimed in case of delay in making payment beyond the stipulated time period of payment.
- e) No advance payment will be given.

9. Bid Language:

All documents to be uploaded by the bidder shall be in English language only. In case the bidder intends to upload a document which is not in English (**except EMD exemption certificate**) but in any of the other scheduled language in the country, the bidder shall also submit a notarized version of the English translation.

10. Resolution of Disputes:

In case of disputes if any, the decision on the matter of dispute by the Maharaja Bir Bikram University shall be the final and binding on the bidder.

- UNIVERSITY and the VENDOR shall make every effort to resolve amicably by direct informal negotiations any disagreement or disputes arising between them under or in connection with the Contract
- If, after Thirty (30) days from the commencement of such direct informal negotiations, the UNIVERSITY and the VENDOR have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanism specified in the below clauses
- In the case of a dispute or difference arising between the UNIVERSITY and the VENDOR relating to any matter arising out of or connected with this Contract, such dispute or difference shall be referred to the award of two Arbitrators. One Arbitrator to be nominated by the UNIVERSITY and the other to be nominated by the

VENDOR or in case of the said Arbitrators not agreeing then to the award of an Umpire to be appointed by the Arbitrators in writing before proceeding with the reference and in case the Arbitrators cannot agree to the Umpire he may be nominated by the Secretary, Indian Council of Arbitration.

- The Arbitration and Conciliation Act 1996, the rules there under and any statutory modification or re-enactments thereof, shall apply to the arbitration proceedings.
- The venue of arbitration shall be Agartala (Tripura), India
- UNIVERSITY may terminate this contract by giving a written notice of termination of minimum 30 days to the VENDOR.
- Continuance of the Contract:

Notwithstanding the fact that settlement of dispute(s) (if any) under arbitration may be pending, the parties hereto shall continue to be governed by and perform the work in accordance with the provisions under the Scope of Work to ensure continuity of operations.

- It is also provided that the **High Court of Tripura at Agartala** only will have the jurisdiction to decide any dispute between the MBB University and other party in respect of any matter arising out of the contract for the Tender.

11. Conflict of Interest:

The Vendor shall disclose to the University in writing, all actual and potential conflicts of interest that exist, arise or may arise (either for the Vendor or the Vendor's Team) in the course of performing the works/services as soon as practically possible after it becomes aware of that conflict.

12. BOQ (Item-Rate) Tampering:

- a) The provided BOQ in the Bid is, meant for downloading in the bidder's machine, for entering the relevant fields meant for rates & bidders particulars and finally uploading along with the Bid. The BOQ Excel Sheet is Macro enabled and working with the sheet requires the Macro to be allowed /enabled to run.
- b) Bidders are hereby warned not to tamper with the MS-Excel Sheet (BOQ), make copies and work in a copied Sheet or break through the default Work-Sheet Security. Such BOQs with stated violations will be treated as Tampered BOQs and bids uploaded with Tampered BOQs will be summarily rejected.

13. Rates:

- a) Bidder shall quote their rates per unit (INR) in the prescribed format (BOQ) inclusive of GST, all other taxes & costs for delivery/installation of the items for destination points. Nothing extra will be entertained thereafter.
- b) Rate(s) quoted by the bidder is final for the period of contract. No subsequent escalation of price will be accepted even in case of increase of Railway freight/ transportation costs etc.

c) There shall be no separate re-imbursement or increase of rate or payment of compensation in any ground.

d) If a Firm/Supplier/Contractor quotes NIL value for any of the items, the bid shall be treated as unresponsive and will not be considered.

14. Evaluation of e-Tenders:

MBB University will evaluate and compare the offers determined to be substantially responsive i.e. which:

(a) are properly signed

(b) Conform to the terms and conditions, and specifications.

15. During Technical Evaluation process, if any confusion arises in any of the technical documents, bidder may be called to bring the original documents and produce the same in front of Tender Evaluation Committee.

16. e-Tender Inviting Officer reserves the right to postpone, reject or accept any e-tender including the lowest-1 partly or wholly without assigning any reason or distribute the same to two or more bidders, if necessary.

17. The e-tender as well as the contract can be cancelled/ terminated at any point of time by the MBB University without previous notice and without assigning any reason, whatsoever.

18. Lowest (L1) bidder will be determined on the basis of total amount. The bid with the lowest total amount and technically qualified shall be considered for the AOC (Award of Contract).

19. No conditional e-tender will be accepted whatever may be.

20. Submission of e-Tender without requisite documents as per terms & conditions of NIeT (*Notice Inviting e-Tender*) will be treated as invalid one.

21. TDS (Income Tax, GST etc.) will be deducted at source before payment of bill as per applicable rates from the bills of the Supplier/Vendor/Firm.

22. Supply, assembling, testing etc. of all the items including others accessories shall be the responsibility of the Supplier/Contractor/Firm.

23. Brand Name (s) / Model No. (s) of the items, have to be mentioned wherever applicable (Annexure-A & E) along with the copies of authorization letter of the manufacturers or Distributorship/Dealership certificate (duly signed by the bidder or Authorized person of the bidder) from the manufacturers etc. in favour of the bidder. Also the bidder has to be uploaded/submitted the specification compliance document (PDF format) after highlighting the specific portion of specification compliance document of the offered items with page numbering in a single PDF file.

24. The bidder shall not sublet, transfer or assign the contract or any part thereof without the written permission of the undersigned. In the event of the bidder contravening this condition, undersigned will be entitled to place the contract elsewhere on the risk & cost of the bidder and the bidder shall be liable for any loss or damage, which the University,

may sustain in consequence of or arising out of such replacing of the contract. In such case, the University will forfeit Performance Security (in full) and recovery will also be made from Bills due for payment.

25. Breach of Contract: In case the Contractor/Supplier/Vendor is unable to honour important stipulations of the contract, or gives notice of his intention of not honouring or his inability to honour such a stipulation, a breach of contract will said to have occurred.

(i) The University may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Contractor/Supplier/Vendor, terminate the contract in whole or in part:

- (a) If the Contractor/Supplier/Vendor fails to deliver any or all of the items within the time period specified in the contract or any extension thereof granted by the University; or
- (b) If the Contractor/Supplier/Vendor/Firm fails to perform any other obligation under the contract within the period specified in the contract or any extension thereof granted by the University.

(ii) In the event the University terminates the contract in whole or in part; the University may take recourse to any one or more of the following actions:

- (a) The Performance Security is to be forfeited in full;
- (b) The University may procure, upon such terms and in such manner as it deems appropriate, goods similar to those undelivered, and the Contractor/ Supplier/ Vendor/Firm shall be liable for all available actions against it in terms of contract.
- (c) However, the Contractor/Supplier/Vendor shall continue to perform the contract to the extent not terminated.

26. If the Vendor/Firm/Agency becomes bankrupt or otherwise insolvent, the University may, at any time, terminate the contract, by giving written notice to the Vendor(s), without compensation to the Vendor(s) provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the University.

27. The vendor will be liable to indemnify and hereby indemnifies the University against any loss with regard to the University's property/interest/reputation during the tenure of the contract.

28. The Vendor/Firm/Agency shall employ qualified/trained/skilled personnel for the work as specified in e-Tender enquiry. The Vendor(s) shall take care of all the safety concerns of the personnel's deployed for this work and shall be responsible for their safety. The University will not be responsible for any fatal or non-fatal accident which occurs to the vendor's employees during execution of the contract.

29. Vendor/Firm/Agency shall provide everything necessary for the proper execution of the work according to the intent and as per instruction of the authority of the MBB University, making sure that the day to day activities of the University is not hampered.

30. The Vendor(s) will be responsible for all his personnel in observing security and safety regulations, and additional instructions as may be issued by the University from time to time. The Vendor/Firm/Agency shall employ only adult trained, efficient and responsible staff with good health and sound mind for the work.
31. The University shall not be liable for any damage or compensation payable in respect of or in consequence of any accident or injury to workmen or any person under the employment of the Vendor/Firm/Agency. The Vendor/Firm/Agency will be solely responsible for any fatal / non fatal accident which occurs to their person during execution of work.
32. All the liabilities regarding minimum Wages, EPF or ESI of the workmen engaged at the work, wherever applicable as per the prevailing Central or State Government norms, shall be borne by the Vendor/Firm/Service Provider. MBB University shall not be held responsible for any liability /claims whatsoever in this regard.
33. The Vendor/Firm/Service Provider is required to comply with the requirements of all the Acts, Rules and Regulations etc., if any, framed by the State Government/Central Government relating to the contract work and the University will not be responsible for any breach thereof.
34. In case any property of the University is damaged due to misuse or mishandling or carelessness by the Vendor/Firm/Agency or his personnel, the Vendor/Firm/Agency will immediately inform the University about such incident. The Vendor/Firm/Agency shall be responsible for making good to the satisfaction of the University any loss or any damage to all equipment's, structures and properties within the entire University premises. If such loss or damage is due to fault and/or the negligence or wilful acts or omission of the vendor/firm, his/her personnel, agents, representatives or sub-Contractors, he shall make good the loss as assessed by the University. The University shall have the right to recover the loss from the Vendor's/firm's bill or any other means as the University thinks fit. The decision of the University in this matter will be final.
35. **Force Majeure:** Vendor/Firm/Agency shall not be considered in default if delay in work occurs due to causes beyond his control such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. A notification to this effect duly certified by the statutory authorities shall be given by the vendor/firm to the University within 10 days from the date of such Force Majeure condition by letter. In the event of delay due to such causes, the work schedule/completion time will be extended for a length of time equal to the period of Force Majeure or at the option of the University the contract may be cancelled. Such cancellation would be without any liability whatsoever on the part of the University.
36. The University reserves its right to terminate the contract at any time after giving due notice without assigning any reason. The vendor/Firm will not be entitled to claim any compensation against such termination. However, while terminating the contract, if any payment is due to the vendor(s) for the tendered job already performed as per terms of the

contract, these would be paid to it after certification of the bill by the University as per the contract terms. Similarly, if any payment made to the vendor/firm as advance or payment made for which no work was performed by the vendor/firm or any excess payment made to the vendor, then such excess payment or advance payment would be recovered by the University from its due bill or Performance Security or any other means as the University deems fit.

37. In case, the work is abandoned by the Vendor/Firm in whole or any part of it, after issue of Award of Contract (AOC) to the Vendor and issue of letter of acceptance of AOC, without good and sufficient justifications, the Performance Security shall be forfeited (in full) by the University without any further communication or notice. Any unnecessary delay in starting the work without proper justification and notification will also be construed as abandonment of work.

38. If the supplier fails to deliver any or all the goods or to perform services like delivery, supply, installation, configuration, testing, commissioning or other allied works on or before specified time period mentioned in the AOC/purchase order or extended date of completion time granted by the University if any, the Contractor/Supplier/Vendor/Firm shall, without prejudice to any other right or remedy available under the law to the University on account of such breach, pay, as agreed, compensation the amount calculated at the rate stipulated below. LD Clause for delay of delivery, supply, installation, testing, configuration, commissioning and other allied works will be as follows:

0.5% of the Contract value of the tendered work for each week or part thereof subject to maximum 10% of value of the Contract value as deem fit by the University.

39. The Contractor/Supplier/Vendor/Firm shall deliver the items and complete the tendered job and services on or before specified time period mentioned in AOC/purchase order. If, at any time during the contract period, Contractor/Supplier/Vendor/Firm encounters situation impeding timely delivery of goods and timely completion of tendered job, it will promptly notify the University in writing of the fact of delay, it's likely duration and its cause. After receipt of Contractor/Supplier/Vendor/Firm's notice, the University will evaluate the situation and may, at its discretion, extend time for completion of work with or without LD Clause.

40. Extraneous term condition:

Bidder should accept all the terms & conditions of the e-tender unconditionally and if he/she/they impose any extraneous terms & conditions or offer any conditional discount, tendering authority reserves the right to declare the bid informal.



41. List of the documents (*Self attested copies*) to be scanned and uploaded with the Bid: [Cover-I (Technical documents)]

Serial No	Documents	
a)	Digitally signed copy of the e-Tender document (NIeT).	
b)	Scan Copies of Supply/Purchased Orders of experience in any State or Central Government Departments/ Universities/ Colleges/ Reputed Organizations/ Banks/ PSU/ Educational Institutions etc.	
c)	Scan copies of PAN Card, GST Registration Certificate and Trade License/Company Registration Certificate.	
d)	Scan copies of Profit & Loss A/C & Audited Balance Sheets of last 03 (three) Financial Years (FY 2021-22, 2022-23 & 2023-24) along with Certificate from Chartered Accountants Firm mentioning the turnover for the mentioned financial years.	
e)	Scan copies of Income Tax Returns (ITR) of last 03 (three) Financial Years (FY 2021-22, 2022-23 & 2023-24).	
f)	Scan copies of Authorization from the OEM (Original Equipment Manufacturer), if the bidder is an authorized dealer/supplier of the items along with all other related OEM Documents in single PDF File.	
g)	(Annexure-A)	Brand/Model Nos. of the items along with specification compliance document in a single PDF file with page numbering.
	(Annexure-B)	Bidders Declaration
	(Annexure-C)	Bidders Sheet
	(Annexure-D)	Tender Acceptance Format
	(Annexure-E)	Make, Model Number of the Items

[Cover-II (Financial Document)]

BOQ (Bill of Quantity, Excel sheet) to be uploaded in the financial folder. A separate Bill of Quantity (BOQ) in excel format has been uploaded in the portal to quote the rate.

Note:

- (i) **Financial bid of the bidders who do not fulfil the above Technical bid requirements shall not be opened. The required documents asked for in Cover-I should be submitted strictly as prescribed. Original documents of the bidders may be required for verification of the above claims.**
- (ii) If any of the documents (Technical and Financial) contains multiple pages, bidder shall scan and submit all the pages of the related documents. Missing of any pages of any type of any documents will be considered as invalid documents and that bidder will be treated as rejected. Any attempt to submit the missing pages physically will not be accepted/ processed.

(Dr. Sumanta Chakrabarti)
Registrar

SECTION-III

Instructions to the Bidder

A. General

1.

- a) To participate in the bid, the bidder shall have a valid Class 3 Digital Signature certificate (DSC), obtained from either of the certifying authorities, enlisted by Controller of Certifying Authorities (CCA) at <http://cca.gov.in>.
- b) The Bidder shall enrol himself/herself in the e-procurement portal <https://tripuratenders.gov.in> and obtain User ID and Password for bidding.
- c) On publication of the bid, bidder shall download the NIeT and all the work items from website as mentioned in the NIeT and minutely go through the instructions/terms conditions/critical dates/eligibility criteria of the NIeT.
- d) The Bidders shall have to scan all the required self attested/digitally signed documents mentioned in this NIeT into PDF format of 100 dpi resolutions, for uploading as part of Bid.
- e) Bill of Quantity (BOQ), which is in MS-Excel shall be downloaded, filled up properly and uploaded with the bid after digital signing. The Bidder shall always open the BOQ sheet with Macro Enabled.
- f) Bidders shall furnish a declaration (Annexure-B of pre-qualification information) as a part of bid that they are not been blacklisted by any Govt. Department/Universities/Colleges/Autonomous Bodies in any State of India. Any wrong declaration in this regard which comes to notice at a later date will disqualify them and the bids so received will be rejected.
- g) **If any of the certificates/documents furnished by the bidder, found to be false / fabricated /bogus, the bidder will be liable to blacklisted and their E.M.D. will be forfeited in full.**
- h) Rate Quotation: BOQ should be downloaded from the e-procurement application <https://tripuratenders.gov.in> and the same BOQ should be filled up properly and uploaded as a part of bid with digital signing. Bidder shall quote the Rate for all items only in the Bill of Quantity (BOQ) which is in MS-Excel (macro enabled) and Name of the bidder/company/firm must be written in the appropriate field of Bill of Quantity (BOQ) by the bidder.
- i) Bidders are allowed to bid 24x7 until the time of Bid closing, with option for Re-Submission, wherein only their latest submitted bid would be considered for evaluation. The e-Procurement website will not allow any bidder to attempt bidding, after the scheduled date and time.
- j) All the documents shall be submitted online at <https://tripuratenders.gov.in> only. **Physical submission of any document will not be entertained and will be liable for the rejection.**

2. Firms Eligible to Bid:

The Firms who:

- i) Are not blacklisted or debarred or suspended by the Government Departments/Universities/Colleges etc. for whatever the reason, prohibiting them not to continue in the contracting business.
- ii) Have complied with the eligibility criteria specified in the Notice Inviting e-Tender are the eligible bidders.

3. Pre-Qualification data of the Bidders

- a) The bidder should satisfy the pre-qualification criteria as fixed under this NIEt (Notice Inviting e-Tender) and in case any bidder is not found satisfying any of such criteria as fixed, his/her bid will be summarily rejected. **The bidder shall furnish all the Technical and Financial particulars in the PDF of 100 dpi resolution.**
- b) Even though the bidders meet all the qualifying criteria, they are liable to be disqualified /debarred /suspended /blacklisted if they have:
 - (i) Furnished false/ fabricated particulars in the forms, statements and Annexures submitted in proof of the qualification requirements and/or
 - (ii) Not turned up for entering into agreement, when called upon.
 - (iii) Record of poor progress such as abandoning the work/supply, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc. and/or
 - (iv) Even while execution of the supply, if found that the supply was awarded to the bidder based on false/ fake certificates of experience, the Bidder will be blacklisted and necessary action will be taken as per rules.
- c) Any definite attempt of profiteering by any bidder will render himself/herself liable to be debarred permanently from bidding or for such period as the bid inviting officer/accepting authority may decide.

4. Cost of Bidding

The bidder shall bear all costs associated with the preparation and submission of his/her bid and the bid inviting authority will in no case be responsible and liable for those costs.

B. BID DOCUMENT

5. Contents of Bid document.

One set of Bid document, comprises of the technical documents and another set comprise of the financial documents as mentioned in the Notice inviting e-Tender. In any circumstances if any bidder uploads the financial documents in the Technical Document Folder, then that bidder will be summarily rejected.

6. Amendment to Bid Documents

- a) Before the last date for submission of the bid, the Bid Inviting Officer may modify any of the contents of the bid notice of the bid documents by issuing amendment /

addendum/ corrigendum.

- b) Any addendum/amendments/corrigendum issued by the Bid Inviting Officer shall be part of the bid document and it shall be published in the e-procurement portal at <https://tripuratenders.gov.in> Registered Bidders shall be notified of the related Corrigendum(s) by e-mail. However, MBB University shall bear no responsibility or liability arising out of non-receipt of the same in time or otherwise. Bidders are requested to visit the website frequently to check whether there is any related Corrigendum(s) or not.

C. PREPARATION OF BIDS

7. Bid Offer:

For Item rate tender, BOQ contains the quantities worked out by the University and bidder shall quote the rate for the items in MS Excel BOQ sheet to supply or execute the work. Thus, the total amount as computed through Macro Enabled MS Excel BOQ Sheet would be the quoted offered amount for the work/supply, which will be shown in figures & words automatically.

8. Validity of Bids:

- a) **Bids shall remain valid for a period of not less than 365 (Three hundred sixty five) days from the last date of bidding specified in the Notice Inviting e-Tender.**
- b) During the above-mentioned period, no plea by the bidder for any sort of modification of the bid based upon or arising out of any alleged misunderstanding of misconceptions or mistake or for any reason will be entertained.

9. Alteration

Any alteration which is made by the bidder in the contract form, the conditions of the contract, the specifications of the items or statements/formats or quantities accompanying the same will be recognized; and, if any such alterations are made the bid will be void.

D. SUBMISSION OF BIDS

10. Submission of Bids:

- a) The bidders, who are desirous of participating in the bid, shall submit their pre-qualification and other details etc., in the standard formats prescribed in the bid documents through the application <https://tripuratenders.gov.in>

b) **List of documents to be scanned and uploaded:**

All the documents mention in the Clause 41 (List of the documents to be scanned and uploaded with the bid) in **Section-II** must be submitted online at <https://tripuratenders.gov.in>. Technical documents should be uploaded in Technical cover and Financial Document should be uploaded in Financial Cover, otherwise the bid will be rejected.

Note: If any of the above mentioned documents Clause 41 (List of the documents to be scanned and uploaded with the bid)) in Section-II is not applicable for a particular

bidder than he /she/they shall prepare a PDF Document containing the remark as 'NOT APPLICABLE' WITH NAME OF THE BIDDER & ADDRESS and upload the same in the relevant Folder.

- c) If any of the certificates/documents furnished by the bidder, found to be false / fabricated / bogus, the bidder will be liable to blacklisted and their E.M.D. will be forfeited in full.

11. Last date / time for Submission of the Bids.

Bids must be submitted within the bid submission start and end date and time specified in the NIeT MBB University, Agartala. MBB University may extend the dates for issue and receipt of bids by issuing Memorandum/Corrigendum in which case all rights and obligations of the University and the bidders will remain same as previously.

12. Late Bids.

The e-Procurement application <https://tripuratenders.gov.in> will not allow any Bidder to attempt bidding, after the scheduled date and time prescribed in NIeT.

Instruction on Online Payment of TF & EMD

Tender Fee and EMD are to be paid electronically using the Online Payment Facility provided in the Portal. For online payment of Tender Fee (TF) and EMD, please follow the following process-

- After initiating the Bid Submission Process from "My Tender" option, a "Pay Online" page will appear which will display the total TF & EMD amount.
- On submission of TF & EMD payment option, System will redirect to the SBI Bank MOPS window.
- SBI MOPS will have two option for Net Banking- "SBI" & "Other Banks". Bidder can choose any of the options as desired and can complete the Online Payment process.

E. BID OPENING AND EVALUATION

13. Bid Opening

The bid will be opened online by the Bid openers at the time, date and venue as specified in the bid documents. Bids shall be scrutinized in accordance with the conditions stipulated in the Bid document. In case of any discrepancy of non-adherence Conditions, the Tender Evaluation Committee shall communicate the same which will be binding both on the Bid Opening authority and the Bidder. In case of any ambiguity, the decision taken by the Bid Inviting Officer on bids shall be final.

14. Bid Evaluation

- a) All the statement, documents, certificates, Bank Guarantee, BOQ (bill of quantity) etc., submitted/uploaded by the bidder will be verified by the **Tender Evaluation Committee**. The clarifications, particulars, if any, required from the bidders, will be obtained by addressing the bidders. Bids will be evaluated against the specified parameters / criteria same as in the case of conventional bids and the qualified bidders will be identified. The result of bids evaluation can be seen in the e-procurement application <https://tripuratenders.gov.in> by all the bidders who participated in the bid.

- b) **De Details of 'Tender Evaluation Committee' shall be uploaded in the e-procurement portal <https://tripuratenders.gov.in> and all the bidders can access the same.**
- c) e-Tender Inviting Officer may cancel the e-tender at any stage without any prior notice.

15. Discrepancy in Bid rate quoted.

Bids shall be scrutinized in accordance with the conditions stipulated in the Bid document. Bidder shall quote rate in figures only. BOQ (in MS-Excel format) shall be open with Macro Enabled for automatic conversion from figures to words. In case of any ambiguity, the decision taken by the Bid Inviting Officer on Bids shall be final.

F. AWARD OF CONTRACT

16. Award Criteria

- a) University shall complete the Award of Contract (AOC) event in the Tripura e-Procurement Portal, only after receipt of "Performance Security" from the L1 Bidder.
- b) The Bid Inviting Officer will award or recommend to the competent bid accepting authority for award of the contract of the bidder who is found technically qualified as per the bid conditions and whose offer rate is considered as final by the Tender Evaluation Committee.
- c) The bid inviting officer /accepting authority reserves the right to accept or reject any bid or all bids and to cancel the bidding process, at any time prior to the award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the reasons for such action.

17. Notification of Award and Signing of Agreement.

The bidder whose bid has been accepted will be notified of the Award of Contract by Bid Inviting Officer or any of his authorized Official, prior to expiration of the bid validity period by publishing the Award of Contract in the Tripura tenders portal and also may send the same through registered letter.

18. Defects liability :

The "Defects liability Period" for the work/supply is 01 (One) year [for materials having commercial warranty more than 01 (One) year, the defect liability for those items will be in accordance with the commercial warranty period as applicable] from the date of acceptance. If any defects noticed within the "Defects liability Period" the same shall be rectified / replaced (same configuration or latest) by the bidder or firm at their cost and risk within 01 (One) month from the date of intimation and the defect liability period for the replaced item(s) will be considered from the date of replacement for which proportionate security deposit would be retained till end of the defect liability period as would be applicable for particular Item(s).

19. The Automatic generated computerized Comparative Statement (*BOQ Comparative Chart*) to be displayed in the Financial Bid Opening Summary page of the e-Tender portal will not be final. The Tender Evaluation Committee will prepare an 'Evaluation Statement' considering all parameters as per conditions given in the bid document. This 'Evaluation Statement', will be uploaded along with the details of Evaluation Committee in the e-procurement portal subsequently for information to the bidders.
20. Each bidder is permitted to submit ONLY ONE BID irrespective of whether he is the sole bidder, or the Leader or Member of a duly formed JV or Consortium. In case it is found that any party has submitted more than one bid for the subject work/ supply in any of the above capacities, all bids so submitted shall be summarily rejected and the PURCHASER shall not entertain any further request/ correspondence in this matter.



19. The Bidder shall be responsible for providing all necessary details in the Bill of Materials (BOM) and the Bill of Materials (BOM) shall be submitted to the Tender Committee. The Tender Committee will not be held responsible for any errors or omissions in the BOM. The Bidder shall be responsible for providing all necessary details in the Bill of Materials (BOM) and the Bill of Materials (BOM) shall be submitted to the Tender Committee. The Tender Committee will not be held responsible for any errors or omissions in the BOM. The Bidder shall be responsible for providing all necessary details in the Bill of Materials (BOM) and the Bill of Materials (BOM) shall be submitted to the Tender Committee. The Tender Committee will not be held responsible for any errors or omissions in the BOM.

20. Each Bidder is permitted to submit ONE (1) Bill of Materials (BOM) and ONE (1) Bill of Materials (BOM) to the Tender Committee. The Bidder shall be responsible for providing all necessary details in the Bill of Materials (BOM) and the Bill of Materials (BOM) shall be submitted to the Tender Committee. The Tender Committee will not be held responsible for any errors or omissions in the BOM. The Bidder shall be responsible for providing all necessary details in the Bill of Materials (BOM) and the Bill of Materials (BOM) shall be submitted to the Tender Committee. The Tender Committee will not be held responsible for any errors or omissions in the BOM.

SECTION-IV

Bill of Quantity (BOQ)

(Item Rate)



Validate :1 Print Help

Item Rate BoQ

Tender Inviting Authority: The Registrar, MBB University

Name of Work: Suply and Installation of the items for development of Library of MBB University under Pradhan Mantri Uchcharat Shiksha Abhiyan (PM-USHA)

Contract No: No.F.32(9)/MBBU/Tender/Library/PM-USHA/2025

Name of the Bidder/ Bidding Firm / Company :	GST in percent (%) for suply and installation of the items for development of Library of MBB University under Pradhan Mantri Uchcharat Shiksha Abhiyan (PM-USHA)
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PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Make and Model Number of the items [To be entered by the Bidder]	Quantity	Units	Quoted Currency in INR / Other Currency	Unit Rate of the item with GST& all other taxes [To be entered by the Bidder in Figures]	TOTAL AMOUNT With Taxes col(53) = col (4) X col (13) in Rs P	TOTAL AMOUNT In Words
1	2	3	4	5	12	13	53	55
1	Name of the items & Specification as per Annexure-A of the Tender Document (**Rate quoting is mandatory for all items indicated below)							
1.01	Book Shelving Racks (Open Both side)		5	Nos	INR		0.00	INR Zero Only
1.02	Almirah (Showcase)		20	Nos	INR		0.00	INR Zero Only
1.03	Steel Shelving Cabinets (Almirah 4 Shelves)		10	Nos	INR		0.00	INR Zero Only
1.4	Magazine & Newspaper Racks		10	Nos	INR		0.00	INR Zero Only
1.5	Fitting & Fixing Charges at Library MBB University		1	Job	INR		0.00	INR Zero Only
Total in Figures							0.00	INR Zero Only
Quoted Rate in Words							INR Zero Only	

NB:

- **If a firm/contractor quotes NIL value for any of the items, the bid shall be treated as unresponsive and will not be considered.**
- Bidders are allowed to mention the Brand/Make & Model numbers of the items in **Col-3**.
- Bidders are allowed to quote their unit rate of the items inclusive of GST, all other taxes & costs only in **Col-13**.
- Total Amount with taxes & costs for the required quantity will be auto calculated in col 53.

PREAMBLE

1. The Bill of quantity shall be read in conjunction with the NIeT instruction to Bidder, Conditions of Contract, and Specifications.
2. Bill of Quantity (BOQ), which is the Rate quoting sheet in MS-Excel format shall be downloaded from e-procurement portal, filled up properly and uploaded in the bid after digital signing.
3. The Bidder shall always open the BOQ sheet with Macros Enabled.
4. Name of bidder must be written in the appropriate field of rate quoting sheet by each bidder.

To be filled by bidder - this form is not meant and should be same in the Tenders
 (To be printed on a separate sheet attached)

Annexure - A

Technical Specifications

S.No.	Particulars	Specifications	Remarks
1	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
2	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
3	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
4	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
5	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
6	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
7	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
8	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
9	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
10	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
11	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
12	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
13	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
14	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
15	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
16	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
17	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	
18	Book Binding	Book binding paper to Class I book binding paper with 60 gm (PCA 88-90) paper shall be provided with standard pressure 2 mm thick PVC binding cloth with 100% EVA glue.	

SECTION - V

Annexures

[To be filled by Bidder- sign, scan in pdf format and upload the same in the Tripura Tenders portal]

(To be printed on Letterhead and submitted)

Annexure-A

Technical Specification

Sl No	Items	Specifications	Compliance Y/N	Compliance Document Page No (highlight the required section)
1	Book Shelving Racks (Open Both side)	<p>Body: Side panels, Frame & Cross L bracket are made using 0.8 mm CRCA (IS:513). Edges shall be provided with machine pressed 2 mm thick PVC lipping glued with hot melt EVA glue.</p> <p>Under Structure: Under structure is made of 0.8mm CRCA (IS:513).</p> <p>Sizes of under structure for Double body: 1200W x 595D x 80H.</p> <p>Shelves: Shelves used are 10 bend panel made of 0.8mm CRCA (IS:513). Uniformly Distributed Load Capacity per each shelf is 80 Kg maximum.</p> <p>Construction: Completely Knock down construction.</p> <p>Finish: All MS sheet metal and metal frame components are powder coated with epoxy polyester powder to the min thickness of min 45 microns.</p> <p>Shelf back stiffener: At the rear side of the shelves back stiffeners are provided. These act as separators between front & rear books made of 0.8mm THK CRCA (IS:513).</p> <p>Label Holder: It is an aluminum extrusion of length 596mm for double body bookrack, fitted on to front of body. The Paper is 300 GSM matt finish, to be inserted into the aluminum extrusion. The length of paper is 596mm for double body bookrack.</p> <p>Other requirements: The bidder should either be an OEM or authorized dealer of the OEM. Manufacturer should have BIFMA Certificate, India Design Mark Certificate and Green Guard certificate.</p> <p>Other certificates ISO 9001:2015/ ISO 14001:2015/ ISO 50001:2018/ ISO 45001:2018/ ISO 13485 : 2016 (TUV) is mandatory. Sample and factory visit is mandatory to inspect as per the requisite. Supplier should have local service centre.</p>		

2	Almirah (Showcase)	Construction & Material: Rigid Knock down construction. Prime Quality CRCA Steel – 0.8 mm Thick.		
		Sliding Door Arrangement: Full height Glass Sliding Door with top hanging arrangement to prevent derailment. Each door provided with 2 Plastic roller having steel ball bearing for smooth movement of door & less noise.		
		Locking & handle: Snap on type aesthetically appealing die cast 5 Lever Cam lock for safe locking. Plastic flush & recessed handle.		
		Shelving: 4 Nos. of Adjustable Full Shelf. Height wise Adjustable Shelf Mounting. Uniformly Distributed Load Capacity per each full shelf is 80 Kg maximum & for half shelf it is 40 Kg.		
		Top option: 1 mm for Metal Top.		
		Finish: Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10).		
		Certificates: ISO 9001:2015, ISO 14001:2015, ISO 50001:2018, ISO 45001:2018 is mandatory. Manufacturer should have Green Guard and BIFMA Certification for few of its products.		
3	Steel shelving Cabinets (Almirah 4 Shelves)	Technical specification of Almirah steel: MS Sheet, Generally confining to BIS specification IS: 3312:2021 (with latest amendment)		
		Pedestal: Yes		
		No. of Shelves: 4		
		Governing Standard: Conformity to IS 3312		
		Overall Dimension of Shelving Cabinets excluding pedestal height (Format: Height X Width X Depth) (Tolerance: ± 10 mm): 1855 mm X 910 mm X 480 mm		
		Side sheet thickness : 0.8 mm		
		Back sheet thickness : 0.8 mm		
		Top sheet thickness: 0.8 mm		
		Bottom sheet thickness: 0.8 mm		
		Shelves sheet thickness: 0.8 mm		
		Shelves supporting bracket thickness: 1.6 mm		
		Door metal stiffener thickness: 0.8 mm		
		Steel Almirah lock/locker lock: Six lever lock		
		Material of lock: Brass and Steel finish Steel Almirah locking mechanism: A three way bolting device controlled by a lock		
		Powder coating: Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10).		
Colour of finish: Prince Grey				

4	Magazine & Newspaper Racks	Material: Bamboo	
		Dimensions and Size: Length 1890 millimeter, Width 900 millimeter, Height 400 millimeter	
		Color: Brown	
		Style: Traditional	
		Rack Features: Others	
		Furniture Assembly: Already Assembled	
		Installation Type: Free-standing	

N.B:

Bidder has to be submitted the specification compliance document in single PDF Format of the items with page numbered after highlighting the required technical specification portion for preparing the technical compliance sheet. If requires, the Tender Committee may asked the bidder to send representative for specification enquiry as per the offered items brands and model numbers.

(Signature of bidder/authorized person of bidder with seal)

Date:

Place:

[To be filled by Bidder- sign, scan in pdf format and upload the same in the Tripura Tenders portal]

(To be printed on Letterhead and submitted)

Annexure – B

DECLARATION

I/we
have gone through carefully all the bid conditions and solemnly declare that I /we will abide by any penal action such as disqualification or black listing or termination of contract or any other action deemed fit, taken by, the University against me/us, if it is found that the statements, documents, certificates produced by me/us are false / fabricated.

I / we hereby declare that, I / We have not been blacklisted / debarred /suspended /demoted in any department in Tripura or in any State of India due to any reasons.

AND

I/we do hereby declare that I/we have personally gone through the relevant Notice Inviting e-Tender and understood all the clauses, specifications of e-tendered items, instructions of the NIEt and having been fully satisfied, I/we have quoted the rate of the items. This is further to certify that I/we have suppressed no fact in the e-tender which could debar me/us to participate into the tender. If it is revealed after opening of the e-tender that any fact is suppressed by me/us, tendering authority shall have the right to reject my/our tender along with other stern action against me/us as per terms and conditions of the e-tender. I/we do affirm that all the terms & conditions of the NIEt are unconditionally accepted by me/us.

Date:

Place:

(Signature of bidder/authorized person of bidder with seal)



[To be filled by Bidder- sign, scan in pdf format and upload the same in the Tripura tenders portal]

(To be printed on Letterhead and submitted)

ANNEXURE- C

BIDDER'S SHEET

Bidders are requested to provide required information in this sheet and if any point(s), not related with their tender may please be mention as "N/A".

1. Detailed address of the bidder along with Mobile/phone and Fax No. with STD Code.

i) Name of the Bidder/Firm :

ii) Address & Mobile No :

iii) Contact No :

iii) Local Contact Person's Name:

MobileNo :

E-mail :

2. If bidder has any past experience of supply and installation of items (Book Shelving Racks/Almirah etc.) related to Library in Tripura State. If yes, please give details:

3. Is there any pending court case or any other dispute related with the bidder. If so, please give details:

4. i) PAN/TAN No :

ii) GST Registration No :

iii) Trade License No/
Registration No :

5. Bidders may use this space to provide any further required information to explain their bid.

Date:

Place:

(Signature of bidder/authorized person of bidder with seal)

[To be filled by Bidder- sign, scan in pdf format and upload the same in the Tripura Tenders portal]

Annexure-D

TENDER ACCEPTANCE FORMAT
(To be printed on Letterhead and submitted)

TENDER REF NO.....

TENDER NAME.....

I/ We agree to provide the Items and Service as mentioned in the e-tender document. We confirm that the same will meet the description and the specifications and other technical details as required in the tender enquiry

I/We agree to execute, complete and maintain the tendered work and remedy any defects therein as mentioned in the tender document. We confirm that the same will meet the description and the specifications and other technical details as required in the tender document.

I/We have read and agreed with all the terms and conditions, specifications included in the tender documents and offer to execute the work at the rates quoted by me/us in the Item-Rate BOQ.

The corrigendum(s) issued from time to time by your department / Organization too has also been taken into consideration, while submitting this acceptance letter.

If I/We fail to enter into the agreement and commence the work in time, the EMD/Performance Security deposited by me/us will stand forfeited to the MBB University.

All the information, documents, photo copies of the Documents/ Certificates enclosed along with the tender document are correct.

If anything is found false and/or incorrect and/or reveals any suppression of fact at any time, MBB University reserves the right to debar our tender offer/ cancel the LOI/ Award of Contract/ Work Order/ Purchase Order if issued and forfeit the EMD/Performance Security/Bill amount pending with MBB University. In addition, MBB University may debar the contractor from participation in its future tenders.

I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

I/We agree and abide by all terms & conditions of the tender document. We understand that the University's decision will be final and binding on us regarding evaluation and finalization of the Bid.

(Signature of bidder/authorized person of bidder with seal)

Date :

Place:



[To be filled by Bidder- sign, scan in pdf format and upload the same in the Tripura Tenders portal]

Annexure-E

COMPUTER LAB WORK ITEMS
(To be printed on Letterhead and submitted)

Sl. No.	Item Name (Specification as per Annexure-A)	Quantity	Brand/Make of the proposed item	Model Number of the item, if any
1	Book Shelving Racks (Open Both Side)	5 Nos.		
2	Almirah (Showcase)	20 Nos.		
3	Steel Shelving Cabinets (Almirah 4 Shelves)	10 Nos.		
4	Magazine & Newspaper Racks	10 Nos.		

(Signature of bidder/authorized person of bidder with seal)

Date :

Place:

IMPORTANT NOTE:

If any of the above mentioned documents is not applicable for a particular Bidder than he / she shall prepare a PDF Document containing the remark as 'NOT APPLICABLE' WITH NAME OF THE BIDDER & ADDRESS and after ink-signed upload the same in the relevant Folder under 'My Document'.

- i) During scrutiny of tender/ preparation of comparative statement/ signing of agreement, bidders will have to submit / produce original copy of the uploaded document for verification, as & when asked by the University Authority.
- ii) **This is for the information of all bidders that all documents uploaded in the tender will be a part & parcel of the agreement, to be physically signed by the bidder before uploading.**
- iii) 'My Document' will be available in the 'My Account' Section of the Portal. Under 'My Document List' caption of 'My Document', 'Category Name' – 'Sub Category Name' of the Folders assigned by the University/Department will be populated, where the Bidder shall have to upload the relevant technical documents as specified above. Kindly note that nomenclature like 'Category Name' – 'Sub Category Name' are pre-defined in the Portal and the nomenclature is not at all relevant to the respective technical documents are to be uploaded. The specified Folders are actually particular locations under My Document, where the required technical documents are to be uploaded as required & specified by the University.
- iv) Subsequently, during real time bidding, all technical document uploaded under different folders are to be populated/ uploaded properly. Thereafter, under Finance cover, only properly filled-up BOQ to be uploaded.



Preparatory works for the Bidder for e-Bidding:

Sl No	Bidders' Work
1	On publication of the e-tender, bidder should download the NleT from website and minutely go through the instructions/terms & conditions/critical dates/eligibility criteria of the NleT.
2	The Bidder shall Enrol himself/herself in the e-procurement web site 'http://tripuratenders.gov.in' and create User ID and Password.
3	The Bidder shall Login into the website http://tripuratenders.gov.in" using the created ID and Password.
4	After login, the Bidder shall find 'My Document/My space' folder option in the page. The bidder shall upload (scanned PDF Format) his entire non sensitive documents like notary attested copies of relevant documents as mentioned above in specified folder only. Scanning resolution should not be more than 100 dpi.
5	The Bidder shall Download and fill up Check List if any, bidder's sheet if any, Annexures ink signed & stamped, thereafter scanned and saved in the bidder's computer for uploading at the time of e-biding.
6	The Bidder shall Download NleT document and save in the Bidder's computer after signing each page of that for uploading at the time of e-biding.

N.B: Thus, the Bidder shall be ready and start biding following the steps as per the e-procurement application and upload all the required documents with his/ her digital signature while bidding.